

District Board Members

Blane Maynor
Division 1
Nicole Johnson - President
Division 2
Randy Mendosa - Vice President
Division 3
Elena David
Division 4
David Rosen
Division 5



District Staff

Justin McDonald
Fire Chief
Becky Schuette
Clerk of the Board

Regular Board Meeting

July 13, 2021

5:30 PM

Location: *Remote Via Zoom*

To meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>
Meeting ID: 551 748 203

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE - Suspended during Shelter in Place

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Pg. 3

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

- Senior Management Group
- Local 4981
- Arcata Volunteer Firefighters Association

Pg. 4

CONSENT CALENDAR

Pg. 5

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from June 8, 2021, Regular Meeting Pg. 6
2. June 2021 Financial Report Pg. 11
3. Approval of The Senior Management Side Letter for the Business Manager Classification Incentive Stipend Pg. 24
 - o Attachment 1 - Side Letter with Senior Management Group Pg. 25
4. Adoption of Revised Covid Prevention Program Pg. 26
 - o Attachment 1 - Revised Covid Prevention Program Pg. 30
5. Adoption of Resolution 21-240 Approving Disposal of Surplus Equipment and Supplies Pg. 55

CORRESPONDENCE & COMMUNICATIONS Pg.57

1. Public Correspondence - There was no correspondence received
2. Committee Reports
 - a. Arcata Station Rent Committee
 - b. Fire Chief's Evaluation Committee
3. Fire Chief's Monthly Report Pg. 58
4. Director Matters

DISTRICT BUSINESS Pg. 63

1. Consider Appointing an Ad Hoc Committee to Act as District Representatives for the Possible Acquisition of the Arcata Fire Station Pg. 64
2. Consider Approval to Modify the Master Contract with CPS HR for Recruitment and Promotional Services Pg. 65
 - o Attachment 1 - CPS HR Proposal Pg. 66
3. Consider the Soft Opening of the Third Fire Station Pg. 77
4. Consider Returning to In-Person Board Meetings Pg. 79

CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

- Conference with Real Property Negotiators (Gov. Code Section 54956.8)
 Property: 631 9th Street, Arcata, California
 Agency Negotiators: Director Nicole Johnson and Director Randy Mendosa

ADJOURNMENT

Next Regular Board Meeting is scheduled for August 10, 2021, at 5:30 pm.

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519
- Arcata Downtown Station, 631 9th Street, Arcata, CA 95521
- Mad River Station, 3235 Janes Road, Arcata, CA 95521
- The Arcata Fire Protection District website: www.arcatafire.org