



# ARCATA FIRE DISTRICT

## Corrected MINUTES

### *Regular Board Meeting*

*August 12, 2025*

*5:30 p.m.*

*Location: 631 9<sup>th</sup> Street, Arcata*

*Arcata Fire Station Classroom*

### **Board of Directors**

*Jason Akana (Division 5) -President, Nicole Johnson (Division 2) - Vice President, Blaine Maynor (Division 1) - Director, Randy Mendosa (Division 3) - Director, Eric Loudenslager (Division 4) - Director*

### **CALL TO ORDER**

The regular session of the Board of Directors for the Arcata Fire District was called to order by Vice President Nicole Johnson at 5:30 pm.

### **PLEDGE OF ALLEGIANCE**

Vice President Johnson led the Pledge of Allegiance.

### **ATTENDANCE AND DETERMINATION OF A QUORUM**

The meeting continued with a quorum, and the following were present: Vice President Nicole Johnson, Director Eric Loudenslager, Director Blaine Maynor, and Director Randy Mendosa. The following were absent: President Jason Akana

Additional District administrative staff included Fire Chief Chris Emmons, Assistant Chief Ross McDonald, Assistant Chief Wayne Peabody, District Counsel Ryan Plotz, Board Secretary Anali Gonzalez, and Deputy Clerk Paula Sheppard.

### **APPROVAL OF AGENDA**

There were no public comments or comments from the Board.

It was moved to approve the agenda

**Motion:** Mendosa; Second: Loudenslager

**Roll Call: Ayes:** Johnson, Maynor, Mendosa, Loudenslager

**Absent:** Akana

Motion carries

### **PUBLIC COMMENT/ ASSOCIATION REPORTS**

There were no public comments.

1. Local 4981 Monthly Report- Report attached to the board packet.
2. Arcata Volunteer Fire Association Report - report attached to the board packet

### **CONSENT CALENDAR**

1. Minutes from July 8, 2025, Regular Meeting
2. July 2025 Financial Report
3. Resolution No. 25-331: Transfer of Cash from Humboldt County Treasury to CalTRUST Liquidity Fund Pg. 23 a. Attachment 1 – Resolution No. 25-331

4. Accept the GASB 75 Actuarial Report (Measured as of June 30, 2024) for Fiscal Year End June 30, 2025
  - a. Attachment 1 - GASB 75 Actuarial Report FYE June 30, 2025
5. Adopt Resolution 25-332, Authorizing the Update of Signers for the Arcata Fire District's Accounts with Redwood Capital Bank, CalTRUST, and the County of Humboldt Treasury Accounts
  - a. Attachment 1 - Resolution 25-332
  - b. Attachment 2 - Auditor Controller Authorized Signers Signature Page

**Motion:** Mendosa; Second: Maynor

**Roll Call: Ayes;** Johnson, Maynor, Mendosa, Loudenslager.

**Absent:** Akana

Motion carries

## **DISTRICT BUSINESS**

### **1. Consider Awarding Contract for Development Impact Fee Consultant Services**

Fire Chief Emmons read the staff note aloud.

A few comments and questions from the board regarding the Development Impact Fee proposals were addressed. District Counsel Ryan Plotz was available to answer questions from the board.

**Motion:** Motion to authorize the Fire Chief to execute a contract for consultant services to produce a Nexus study and plan for Development Impact Fees with SCI Consulting Group not to exceed \$35,000. Additionally, send notification letters to the Arcata City Council, City Manager, Board of Supervisors, and County Staff.

**Motion:** Mendosa; Second: Maynor

**Roll Call: Ayes;** Johnson, Maynor, Mendosa

**Nays:** Loudenslager

**Absent:** Akana

**Motion carries.**

### **2. Government Relations Update and Discussion**

**Action Taken:** No action was taken on this item.

There were no public comments.

## **CORRESPONDENCE & COMMUNICATIONS**

### **1. Public Correspondence:**

- a. MCSD Letter of Support for Community Forest Project
- b. Thank you note from Jan Turner

### **2. Committee Reports:**

- a. AVFA, L4981, AFD Relations Committee (Maynor) – nothing to report
- b. FY 2025/26 Budget Committee (Johnson, Loudenslager)- nothing to report
- c. Government Relations Ad-Hoc Committee (Akana, Loudenslager)- nothing to report

**3. Fire Chief's Monthly Report** – Chief Emmons read the monthly report aloud.

**4. Director Matters** – No additional comments or questions from the Board.

## **CLOSED SESSION**

**At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.**

1. Conference with Labor Negotiator (Gov. Code Section 54957.6) Employee Organization: Local 4981 & Senior Management Group Agency designated representative: District Counsel Jack Hughes

Vice President Johnson adjourned the regular meeting at 6:24 pm to convene a closed session. The closed session concluded at 6:48 pm. The regular meeting resumed immediately thereafter.

Report out of closed session by Vice President Johnson; report out: direction was given to negotiators.

## **ADJOURNMENT**

Following Director Maynor's motion and Director Loudenslager's second, Vice President Johnson adjourned the meeting at 6:48 pm.

The next Regular Meeting is scheduled for **September 9, 2025, at the Arcata Downtown Station Classroom, 631 9<sup>th</sup> Street in Arcata, at 5:30 pm.**

*Anali E. Gonzalez*

Respectfully submitted,

Anali Gonzalez, Clerk of the Board