

### District Board Members

Blaine Maynor  
Division 1  
Nicole Johnson - President  
Division 2  
Randy Mendosa - Vice President  
Division 3  
Eric Loudenslager  
Division 4  
Jason Akana  
Division 5



### District Staff

Chris Emmons  
Fire Chief  
Anali Gonzalez  
Clerk of the Board

## Regular Board Meeting

May 14, 2026

5:30 PM

Location: 631 9<sup>th</sup> Street, Arcata  
Arcata Station Classroom

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## AGENDA

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ATTENDANCE & DETERMINATION OF QUORUM

### APPROVAL OF AGENDA

### PUBLIC COMMENT/ASSOCIATION REPORTS

*Any person may address the District Board on any subject pertaining to District business that is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

1. Local 4981 Monthly Report
2. Arcata Volunteer Fire Association Report

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### CLOSED SESSION

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: two case

### **CONSENT CALENDAR**

**Pg. 3**

*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

1. Minutes from April 12, 2026, Regular Meeting **Pg. 4**
2. April 2026 Financial Report **Pg. 9**
3. Resolution 26-346: Adopting the Humboldt Operational Area Hazard Mitigation Plan

### **DISTRICT BUSINESS**

**Pg. 32**

1. Approval of Memorandum of Understanding with Humboldt County Department of Health & Human Services for Child Passenger Safety Program Activities **Pg. 33**
2. Government Relations Discussion/Action **Pg. 57**

### **CORRESPONDENCE & COMMUNICATIONS**

**Pg. 58**

1. Public Correspondence
  - Received Proposed LAFCo Budget for Fiscal Year 2026-27
  - Received HCSO Appreciation Letter
2. Committee Reports
  - a. FY 2025/26 Budget Committee (*Johnson, Loudenslager*)
  - b. Government Relations Ad-Hoc Committee (*Akana, Loudenslager*)
3. Fire Chief's Monthly Report **Pg. 63**
4. Director Matters

### **ADJOURNMENT**

Next Regular Board Meeting is scheduled for June 11, 2026, **Arcata Downtown Station Classroom, 631 9<sup>th</sup> Street in Arcata at 5:30 pm.**

Prepared by: *Anali Gonzalez, Clerk of the Board*

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*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000. The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*

# Public Comment & Association Reports





## **ARCATA VOLUNTEER FIREFIGHTERS ASSOCIATION, INC.**

2149 Central Avenue  
McKinleyville, California 95519  
(707) 825-2000

**Date: 5/14/2026 MONTHLY ACTIVITY REPORT**  
**To: Board of Directors, Arcata Fire District**  
**From: Arcata Volunteer Firefighters' Association**

**Mission: We exist to provide support, advocacy, and a social network for those  
Volunteering to contribute to the mission of the Arcata Fire District.**

### **Volunteering**

- Volunteer hours of support for April was 26 hours.
  - VLU Driver Training using the flat bed utility backing the Gator trailer
  - Teaching CPR and First Aid
  - Distributing Tri-fold fryers to all Jacoby Creek Firewise community members

### **Community Outreach and Support**

- **CPR and First Aid Training**
  - 3 Classes for 20 students included CPR, infant CPR and BLS in April.
  - Rob and Michelle taught a CPR class for "Desserts On Us" in Spanish.
- **Grant Activity**
  - PG&E expected to approve \$5000 for address placards.
  - Coast Central approved a \$2500 grant for address placards.
  - Still waiting on Berg decision regarding hose & nozzles.
- **Other AVFA Activities**
  - Jacoby Creek Watershed Community meeting on the 12th of May.
  - New Rural Fire Hydrant Maintenance Project has received approval to proceed from McKinleyville Community Services District and Humboldt Bay Municipal Water District. Still awaiting confirmation from City of Arcata Environment Services and Manila Community Services District.
    - Bayside 27 hydrants
    - Northern McKinleyville 22 hydrants
    - Manila 25 hydrants
    - West End Rd. 3 hydrants

# Consent Calendar



## MINUTES

### *Regular Board Meeting*

*April 9, 2026*

*5:30 p.m.*

*Location: 631 9<sup>th</sup> Street, Arcata*

*Arcata Fire Station Classroom*

### **Board of Directors**

*Nicole Johnson (Division 2) - President, Randy Mendosa (Division 3) - Vice President,  
Blaine Maynor (Division 1) - Director, Eric Loudenslager (Division 4) - Director,  
Jason Akana (Division 5) - Director,*

### **CALL TO ORDER**

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Nicole Johnson at 5:30 pm.

### **PLEDGE OF ALLEGIANCE**

President Johnson led the Pledge of Allegiance.

### **ATTENDANCE AND DETERMINATION OF A QUORUM**

The meeting continued with a quorum, and the following were present: President Nicole Johnson, Director Akana, and Director Loudenslager

**Absent:** Director Mendosa and Director Maynor.

Additional District administrative staff included Fire Chief Chris Emmons, Assistant Chief Ross McDonald, and Board Secretary Anali Gonzalez

### **APPROVAL OF AGENDA**

A motion was made and seconded to approve the agenda. No public comment was received. The motion passed.

**Motion:** A motion was made to approve the agenda by Director Akana

**Second:** A second was made by Director Loudenslager

**Roll Call:**

**Ayes:** Johnson, Mendosa, Akana

**Nays:**

**Absent:** Mendosa, Maynor

**Result:** Motion passed

### **PUBLIC COMMENT/ ASSOCIATION REPORTS**

No public comments were received.

### **Local 4981 Monthly Report**

A verbal report was provided regarding continued outreach and engagement efforts with the Board and District personnel.

## Arcata Volunteer Fire Association Report

The Volunteer Fire Association reported:

- Approximately 30 volunteer hours completed during the month.
- Continued CPR and First Aid instruction throughout the community.
- Grant updates, including support received for the volunteer apparatus.
- Progress on Firewise community efforts and planning for a May 12 community meeting.
- Development of a rural fire hydrant maintenance project in coordination with local water districts.

Discussion occurred regarding hydrant visibility, maintenance, and NFPA color standards.

### **Closed Session:**

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.



The Board adjourned to Closed Session for a conference with labor negotiators at 5:44 pm. The Board returned to open session and reported that directions were provided for staff at 6:16 pm.

### **CONSENT CALENDAR**

1. Minutes from January 12, 2026, Regular Meeting
2. January 2026 Financial Report
3. February 2026 Financial Report
4. Dissolve AVFA, L4981, AFD Relations Committee (Maynor) (Staff Note)
5. Adopt Resolution 26-344 Authorizing the Transfer of Cash from Humboldt County Treasury to CalTRUST Liquidity Fund

## 6. Consider Accepting the Fiscal Year 2024-25 Financial Audit Report

The Board considered the consent calendar. No director comments or questions were made before the motion. No public comment was received

Motion: A motion was made to accept the consent calendar by Director Loudenslager

Second: A second was made by Director Akana

**Roll Call:**

**Ayes:** Johnson, Akana, Loudenslager

**Nays:** N/A

**Absent:** Maynor, Mendosa

**Result:** Motion passed

The Consent Calendar was approved as presented.

### **DISTRICT BUSINESS**

#### **1. Request for Nominations for Humboldt Local Agency Formation Commission (LAFCo)**

Staff presented information regarding nominations for a Special District Representative position on Humboldt LAFCO. No action.

#### **2. Public Hearing and Consideration of Resolution Approving the Fire Impact Fee Nexus Study and Requesting Adoption and Implementation of a Fire Impact Fee Program by Humboldt County and the City of Arcata**

The Board conducted a public hearing regarding the proposed Fire Impact Fee Nexus Study and Fire Impact Fee Program.

Staff presented the study prepared by SCI Consulting Group and explained the purpose of establishing development impact fees to support growth-related fire protection infrastructure and equipment.

Consultant Blair Aas participated remotely to answer questions regarding the implementation and applicability of the fee program.

Board discussion included:

The need for additional long-term funding to support future service demands. Concerns regarding fire protection requirements for larger developments and high-rise structures.

**Motion:** A motion was made to approve approved adopting the resolution approving the Nexus Study and requesting the Humboldt County Board of Supervisors and the Arcata City Council adopt and implement the Fire Impact Fee Program on behalf of the District.

**Second:** Loudenslager  
**Roll Call:** Johnson, Akana, Loudenslager  
**Ayes:** Johnson, Akana, Loudenslager  
**Nays:** N/A  
**Absent:** Mendosa, Maynor  
**Result:** Motion passed

### **3. Annual Fire Chief Performance Evaluation**

The Board reviewed the process for conducting the Fire Chief's annual performance evaluation.

Discussion included continuing the evaluation process used during the prior year.

An ad hoc committee was established, consisting of:

- President Johnson
- Past President Jason Akana

The committee will oversee the evaluation process and timeline.

## **CORRESPONDENCE & COMMUNICATIONS**

### **COMMITTEE REPORTS**

#### **Budget Committee**

The committee reported that a budget workshop was scheduled for April 20, 2026.

#### **Government Relations Ad Hoc Committee**

The committee discussed concerns regarding a proposed five-story hotel development in Trinidad and associated fire protection and mutual aid considerations. Discussion focused on staffing, equipment, pre-incident planning, and firefighter safety

#### **Fire Chief's Report**

The Chief provided updates regarding:

- Intergovernmental meetings and regional coordination.
- Ongoing financial and benefit assessment studies.
- Website ADA compliance improvements.
- Potential dispatch discussions with Cal Poly.
- Emergency preparedness outreach and presentations.
- Training activities and officer development.
- Significant incidents and operational statistics.
- Social media engagement and public outreach efforts.
- Fire Marshal operational activity, including inspections and plan reviews.

#### **Operational statistics for March included:**

- 304 total calls for service.
- 164 medical calls.
- 10 fires.
- 23% overlapping incidents.
- Approximately 60% response arrival within five minutes.

#### **Director Matters**

#### **Board members discussed:**

- Financial planning documentation.

- Ongoing coordination with Cal Poly and the City of Arcata.
- Potential development of a regional training site.

**ADJOURNMENT**

A motion by Director Akana and seconded by Director Loudenslager for adjournment. The next regularly scheduled board meeting was scheduled for May 14, 2026, at 5:30 p.m. at the Arcata Downtown Station. The adjournment time is 7:05 pm.

Respectfully submitted,

Business Manager / Board Secretary  
Arcata Fire District

DRAFT

**Arcata Fire Protection District**  
**Interest Earned Fiscal Year to Date**

July 2025 through April 2026

Type	Date	Memo	Split	Amount
<b>USE OF MONEY &amp; PROPERTY</b>				
<b>800190 - Interest Income</b>				
Deposit	07/31/2025	Interest	Contingency Fund	1,419.37
Deposit	07/31/2025	Interest	Vehicle Replacement Fund	5,402.51
Deposit	07/31/2025	Interest	PERS Contingency Fund	4,676.85
Deposit	07/31/2025	Interest	RCB - Business Savings	102.63
Deposit	07/31/2025	Interest	RCB - Business Checking	44.79
Deposit	07/31/2025	Interest	CalTRUST	21,631.87
Deposit	07/31/2025	Interest	CCCU Checking	17.42
Deposit	07/31/2025	Interest	CCCU Liquid Assets	0.10
Deposit	08/31/2025	Interest	RCB - Business Savings	102.72
Deposit	08/31/2025	Interest	RCB - Business Checking	58.21
Deposit	08/31/2025	Interest	Contingency Fund	1,461.89
Deposit	08/31/2025	Interest	Vehicle Replacement Fund	5,454.80
Deposit	08/31/2025	Interest	PERS Contingency Fund	4,731.67
Deposit	08/31/2025	Interest	CCCU Savings	0.08
Deposit	08/31/2025	Interest	CalTRUST	17,970.50
Deposit	08/31/2025	Interest	AFFD Building Fund	184.79
Deposit	08/31/2025	Interest	CCCU Liquid Assets	0.10
Deposit	08/31/2025	Interest	CCCU Checking	17.42
Deposit	08/31/2025	Interest	CCCU Savings	0.08
Deposit	09/30/2025	Interest	RCB - Business Savings	99.48
Deposit	09/30/2025	Interest	Contingency Fund	1,414.53
Deposit	09/30/2025	Interest	PERS Contingency Fund	4,578.40
Deposit	09/30/2025	Interest	Vehicle Replacement Fund	5,278.10
Deposit	09/30/2025	Interest	RCB - Business Checking	29.73
Deposit	09/30/2025	Interest	RCB - Business Savings	102.88
Deposit	09/30/2025	Interest	RCB - Business Checking	29.73
Deposit	09/30/2025	Interest	AFFD Building Fund	178.81
Deposit	09/30/2025	Interest	CalTRUST	17,375.69
Deposit	09/30/2025	Interest	CCCU Checking	16.86
Deposit	09/30/2025	Interest	CCCU Liquid Assets	0.09
Deposit	09/30/2025	Interest	RCB - Business Checking	29.73
Deposit	10/31/2025	Interest	RCB - Business Savings	99.65
Deposit	10/31/2025	Interest	CalTRUST	15,810.30
Deposit	10/31/2025	Interest	Contingency Fund	1,424.24
Deposit	10/31/2025	Interest	Vehicle Replacement Fund	5,241.15
Deposit	10/31/2025	Interest	PERS Contingency Fund	4,609.83
Deposit	10/31/2025	Interest	AFFD Building Fund	180.03
Deposit	10/31/2025	Interest	CCCU Checking	17.42
Deposit	10/31/2025	Interest	CCCU Liquid Assets	0.10
Deposit	10/31/2025	Interest	RCB - Business Checking	28.03
Deposit	10/31/2025	Interest	RCB - Business Checking	28.03
Deposit	11/28/2025	Interest	AFFD Building Fund	170.54
Deposit	11/30/2025	Interest	CCCU Checking	16.85
Deposit	11/30/2025	Interest	CCCU Liquid Assets	0.09
Deposit	11/30/2025	Interest	RCB - Business Checking	22.50
Deposit	11/30/2025	Interest	CalTRUST	13,545.70
Deposit	11/30/2025	Interest	Contingency Fund	1,349.12
Deposit	11/30/2025	Interest	Vehicle Replacement Fund	4,855.58
Deposit	11/30/2025	Interest	CCCU Savings	0.08
Deposit	12/28/2025	Interest	AFFD Building Fund	168.68
Deposit	12/31/2025	Interest	RCB - Business Savings	93.08
Deposit	12/31/2025	Interest	Contingency Fund	1,334.42
Deposit	12/31/2025	Interest	Vehicle Replacement Fund	4,802.67
Deposit	12/31/2025	Interest	CalTRUST	11,453.63
Deposit	12/31/2025	Interest	PERS Contingency Fund	4,366.70
Deposit	12/31/2025	Interest	CCCU Checking	17.42
Deposit	12/31/2025	Interest	CCCU Liquid Assets	0.10
Deposit	12/31/2025	Interest	RCB - Business Checking	29.38
Deposit	01/28/2026	Interest	AFFD Building Fund	165.60
Deposit	01/31/2026	Interest	RCB - Business Savings	87.66
Deposit	01/31/2026	Interest	PERS Contingency Fund	4,319.12
Deposit	01/31/2026	Interest	CalTRUST	9,761.49
Deposit	01/31/2026	Interest	Contingency Fund	1,310.05
Deposit	01/31/2026	Interest	Vehicle Replacement Fund	4,714.96
Deposit	01/31/2026	Interest	CCCU Checking	17.41
Deposit	01/31/2026	Interest	CCCU Liquid Assets	0.10
Deposit	01/31/2026	Interest	RCB - Business Checking	31.42
Deposit	02/28/2026	Interest	RCB - Business Savings	79.23
Deposit	02/28/2026	Interest	PERS Contingency Fund	4,240.24
Deposit	02/28/2026	Interest	AFFD Building Fund	150.79
Deposit	02/28/2026	Interest	CalTRUST	6,945.57
Deposit	02/28/2026	Interest	Contingency Fund	1,192.92
Deposit	02/28/2026	Interest	Vehicle Replacement Fund	4,293.41
Deposit	02/28/2026	Interest	CCCU Checking	15.73
Deposit	02/28/2026	Interest	CCCU Liquid Assets	0.09
Deposit	03/31/2026	Interest	PERS Contingency Fund	3,861.13
Deposit	03/31/2026	Interest	CalTRUST	10,260.18
Deposit	03/31/2026	Interest	Contingency Fund	1,296.99
Deposit	03/31/2026	Interest	AFFD Building Fund	163.95
Deposit	03/31/2026	Interest	Vehicle Replacement Fund	4,667.96
Deposit	03/31/2026	Interest	PERS Contingency Fund	4,197.96
Deposit	04/30/2026	Interest	AFFD Building Fund	159.25
Deposit	04/30/2026	Interest	CalTRUST	16,656.10
Deposit	04/30/2026	Interest	Contingency Fund	1,259.80
Deposit	04/30/2026	Interest	PERS Contingency Fund	4,077.60
Deposit	04/30/2026	Interest	Vehicle Replacement Fund	4,534.12
Total 800190 - Interest Income				250,537.98
Total USE OF MONEY & PROPERTY				250,537.98
<b>TOTAL</b>				<b>250,537.98</b>

**Arcata Fire Protection District  
Profit & Loss Budget vs. Actual**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>TAX REVENUE</b>				
101117 · Property Tax - Current Secured	1,300,000.02	0.00	1,300,000.02	100.0%
102500 · Property Tax-Current Unsecured	45,000.00	0.00	45,000.00	100.0%
103500 · Property Tax-Prior Yrs Secured	0.00	0.00	0.00	0.0%
105110 · Property Tax-Prior Yrs Unsecure	28,999.98	0.00	28,999.98	100.0%
800040 · Supplemental Taxes-Current	6,000.00	15,613.44	-9,613.44	38.4%
105900 · Supplemental Taxes-Prior Yrs	2,500.02	5,345.85	-2,845.83	46.8%
113100 · State Timber Tax	0.00	0.00	0.00	0.0%
800050 · Property Assessments	1,861,999.98	4,182,425.60	-2,320,425.62	44.5%
<b>Total TAX REVENUE</b>	<b>3,244,500.00</b>	<b>4,203,384.89</b>	<b>-958,884.89</b>	<b>77.2%</b>
<b>USE OF MONEY &amp; PROPERTY</b>				
800190 · Interest Income	250,537.98	206,888.44	43,649.54	121.1%
<b>Total USE OF MONEY &amp; PROPERTY</b>	<b>250,537.98</b>	<b>206,888.44</b>	<b>43,649.54</b>	<b>121.1%</b>
<b>INTERGOVERNMENTAL</b>				
525110 · Homeowners Property Tax Relief	0.00	0.00	0.00	0.0%
800580 · Federal Aid In-Lieu Tax	0.00	0.00	0.00	0.0%
800600 · Other Government Agencies	4,495.74			
800950 · Firefighting Reimbursements	109,902.63	26,298.53	83,604.10	417.9%
<b>Total INTERGOVERNMENTAL</b>	<b>114,398.37</b>	<b>26,298.53</b>	<b>88,099.84</b>	<b>435.0%</b>
<b>CHARGES FOR SERVICES</b>				
800155 · Prevention Fees	15,833.50	12,158.45	3,675.05	130.2%
800156 · R1/R2 Inspection Fees	20,296.32	32,795.37	-12,499.05	61.9%
800700 · Other Services	313.06			
800946 · Incident Revenue Recovery Fees	10,417.79	7,868.59	2,549.20	132.4%
<b>Total CHARGES FOR SERVICES</b>	<b>46,860.67</b>	<b>52,822.41</b>	<b>-5,961.74</b>	<b>88.7%</b>
<b>MISCELLANEOUS REVENUES</b>				
800940 · Other Revenue				
Donations	140,511.12	142,788.69	-2,277.57	98.4%
Other Revenue Unclassified	0.00	390.00	-390.00	0.0%
800940 · Other Revenue - Other	563.00	287.15	275.85	196.1%
<b>Total 800940 · Other Revenue</b>	<b>141,074.12</b>	<b>143,465.84</b>	<b>-2,391.72</b>	<b>98.3%</b>
800941 · Refunds	6,941.93	15,098.30	-8,156.37	46.0%
800942 · Incident Reports	190.00	200.26	-10.26	94.9%
<b>Total MISCELLANEOUS REVENUES</b>	<b>148,206.05</b>	<b>158,764.40</b>	<b>-10,558.35</b>	<b>93.3%</b>
<b>Total Income</b>	<b>3,804,503.07</b>	<b>4,648,158.67</b>	<b>-843,655.60</b>	<b>81.8%</b>
<b>Gross Profit</b>	<b>3,804,503.07</b>	<b>4,648,158.67</b>	<b>-843,655.60</b>	<b>81.8%</b>

**Arcata Fire Protection District  
Profit & Loss Budget vs. Actual**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
<b>PAYROLL FEES</b>	0.00	0.00	0.00	0.0%
<b>66900 · Reconciliation Discrepancies</b>	6,307.04	0.95	6,306.09	663,898.9%
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
<b>5010 · Salaries &amp; Wages</b>				
5010.1 · Full-Time	1,285,165.97	1,687,675.15	-402,509.18	76.2%
5010.2 · CTO Payout	427,713.82	441,017.66	-13,303.84	97.0%
5010.3 · Settlement Pay/Vacation	20,192.64	36,091.48	-15,898.84	55.9%
5010.4 · Holiday Pay	32,320.51	26,911.44	5,409.07	120.1%
5010.5 · Deferred Compensation	47,900.00	52,500.00	-4,600.00	91.2%
5010.6 · Part-Time (Hourly)	54,338.27	53,926.94	411.33	100.8%
5010.7 · CalFire/OES Pay	71,939.17	19,533.08	52,406.09	368.3%
<b>Total 5010 · Salaries &amp; Wages</b>	<b>1,939,570.38</b>	<b>2,317,655.75</b>	<b>-378,085.37</b>	<b>83.7%</b>
<b>5020 · Retirement</b>				
5020.1 · CalPERS Retirement	566,082.67	506,799.58	59,283.09	111.7%
5020.2 · Social Security	4,271.36	4,538.65	-267.29	94.1%
5020.3 · Medicare	36,297.52	32,670.87	3,626.65	111.1%
5020.4 · CalPERS UAL Payment	208,196.00	102,976.00	105,220.00	202.2%
<b>Total 5020 · Retirement</b>	<b>814,847.55</b>	<b>646,985.10</b>	<b>167,862.45</b>	<b>125.9%</b>
<b>5030 · Group Insurance</b>				
5030.1 · Health (Current Employees)	574,074.49	513,664.66	60,409.83	111.8%
5030.2 · Health (Retirees)	423,000.63	341,723.85	81,276.78	123.8%
5030.3 · Retiree Health Admin Fees	31,646.15	2,017.55	29,628.60	1,568.5%
5030.4 · Dental, Vision & Life	31,462.83	29,315.29	2,147.54	107.3%
5030.5 · Air Ambulance	2,400.00	2,666.00	-266.00	90.0%
5030.6 · Long Term Disability	6,409.00	6,844.00	-435.00	93.6%
<b>Total 5030 · Group Insurance</b>	<b>1,068,993.10</b>	<b>896,231.35</b>	<b>172,761.75</b>	<b>119.3%</b>
<b>5035 · Worker's Compensation</b>				
5035.1 · Primary	56,946.24	56,465.50	480.74	100.9%
5035.2 · Excess	38,750.40	42,285.25	-3,534.85	91.6%
5035.3 · Admin Fee	19,139.33	19,750.15	-610.82	96.9%
5035.4 · PY Adjustment	-14,915.23	14,872.92	-29,788.15	-100.3%
<b>Total 5035 · Worker's Compensation</b>	<b>99,920.74</b>	<b>133,373.82</b>	<b>-33,453.08</b>	<b>74.9%</b>
<b>SALARIES &amp; EMPLOYEE BENEFITS - Other</b>	<b>599,615.03</b>	<b>684.72</b>	<b>598,930.31</b>	<b>87,570.8%</b>
<b>Total SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>4,522,946.80</b>	<b>3,994,930.74</b>	<b>528,016.06</b>	<b>113.2%</b>
<b>5120.12 · Maintenance-Equipment Other</b>	<b>28.68</b>			
<b>SERVICE &amp; SUPPLIES</b>				
<b>5050 · Clothing &amp; Personal Supplies</b>				
5050.1 · Uniforms	18,109.47	18,977.03	-867.56	95.4%
5050.2 · Station Boots	1,388.43	3,460.81	-2,072.38	40.1%
5050.3 · PPE - Structure	11,054.88	2,217.42	8,837.46	498.5%
5050.4 · PPE - Wildland	3,493.48	4,380.08	-886.60	79.8%
5050.5 · VLU Team	240.00			
5050.6 · Shields & Badges	283.54	250.58	32.96	113.2%
5050.7 · District Uniform/ Logo Wear	14.06			
5050 · Clothing & Personal Supplies - Other	1,519.86	1,223.84	296.02	124.2%
<b>Total 5050 · Clothing &amp; Personal Supplies</b>	<b>36,103.72</b>	<b>30,509.76</b>	<b>5,593.96</b>	<b>118.3%</b>
<b>5060 · Communications</b>				
5060.1 · Phones - Landline & Cellular	13,720.33	11,191.66	2,528.67	122.6%
5060.2 · Alarm Monitoring				
Arcata Station	644.50	639.00	5.50	100.9%
Mad River Station	644.50	1,052.26	-407.76	61.2%
McKinleyville Station	1,003.69	668.74	334.95	150.1%
5060.2 · Alarm Monitoring - Other	0.00	0.00	0.00	0.0%
<b>Total 5060.2 · Alarm Monitoring</b>	<b>2,292.69</b>	<b>2,360.00</b>	<b>-67.31</b>	<b>97.1%</b>
5060.5 · Cable TV & Internet	12,508.47	11,755.88	752.59	106.4%
<b>Total 5060 · Communications</b>	<b>28,521.49</b>	<b>25,307.54</b>	<b>3,213.95</b>	<b>112.7%</b>
<b>5080 · Food</b>				
5080.1 · Food & Rehab Supplies	3,163.04	3,253.61	-90.57	97.2%
5080.2 · Drinking Water	10.31	535.99	-525.68	1.9%
5080 · Food - Other	0.00	497.59	-497.59	0.0%
<b>Total 5080 · Food</b>	<b>3,173.35</b>	<b>4,287.19</b>	<b>-1,113.84</b>	<b>74.0%</b>
<b>5090 · Household Expenses</b>				

**Arcata Fire Protection District  
Profit & Loss Budget vs. Actual**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
<b>5090.1 · Station Supplies</b>				
Arcata Station	1,218.37	1,358.76	-140.39	89.7%
Mad River Station	2,099.21	2,455.84	-356.63	85.5%
McKinleyville Station	2,176.32	3,031.43	-855.11	71.8%
5090.1 · Station Supplies - Other	0.00	37.14	-37.14	0.0%
<b>Total 5090.1 · Station Supplies</b>	<b>5,493.90</b>	<b>6,883.17</b>	<b>-1,389.27</b>	<b>79.8%</b>
<b>5090.2 · Garbage Service</b>				
Arcata Station	1,302.92	810.04	492.88	160.8%
Mad River Station	670.66	1,644.43	-973.77	40.8%
McKinleyville Station	3,426.33	3,452.28	-25.95	99.2%
5090.2 · Garbage Service - Other	0.00	293.01	-293.01	0.0%
<b>Total 5090.2 · Garbage Service</b>	<b>5,399.91</b>	<b>6,199.76</b>	<b>-799.85</b>	<b>87.1%</b>
<b>5090.3 · Station Furniture</b>				
Arcata Station	454.10			
Mad River Station	0.00	2,878.23	-2,878.23	0.0%
McKinleyville Station	1,984.31	1,925.57	58.74	103.1%
<b>Total 5090.3 · Station Furniture</b>	<b>2,438.41</b>	<b>4,803.80</b>	<b>-2,365.39</b>	<b>50.8%</b>
<b>5090 · Household Expenses - Other</b>	<b>0.00</b>	<b>58.16</b>	<b>-58.16</b>	<b>0.0%</b>
<b>Total 5090 · Household Expenses</b>	<b>13,332.22</b>	<b>17,944.89</b>	<b>-4,612.67</b>	<b>74.3%</b>
<b>5100 · Liability Insurance</b>				
5100.1 · Liability Insurance	71,196.00	66,214.00	4,982.00	107.5%
<b>Total 5100 · Liability Insurance</b>	<b>71,196.00</b>	<b>66,214.00</b>	<b>4,982.00</b>	<b>107.5%</b>
<b>5120 · Maintenance - Equipment</b>				
<b>5120.1 · Vehicles</b>				
215 · 2016 Chevy 1500	1,872.27	3,380.13	-1,507.86	55.4%
214 · 2020 Chevy 1500	11,714.95	1,578.40	10,136.55	742.2%
216 · 2022 Chevy Tahoe 8200	5,146.25	1,866.79	3,279.46	275.7%
213 · 2019 Ioniq	544.00			
206 · 2006 F-350	567.19	123.18	444.01	460.5%
212 · 2015 Spark	25.00	137.34	-112.34	18.2%
108 · 2007 Ferrara	10,171.65	24,054.80	-13,883.15	42.3%
113 · 2011 Ferrara (1)	12,668.37	5,518.88	7,149.49	229.5%
112 · 2011 Ferrara (2)	8,141.70	12,472.17	-4,330.47	65.3%
116 · 2022 Pierce	5,640.61	2,822.22	2,818.39	199.9%
117 · 2004 WestMark	2,676.38	3,072.44	-396.06	87.1%
115 · 2018 John Deere	0.00	34.47	-34.47	0.0%
106 · 1998 Central States	4,672.78	2,191.81	2,480.97	213.2%
217 · 2022 Ford F350	7,641.37			
211 · 2019 F-450	1,415.01			
5120.1 · Vehicles - Other	163.05	5,333.70	-5,170.65	3.1%
<b>Total 5120.1 · Vehicles</b>	<b>73,060.58</b>	<b>62,586.33</b>	<b>10,474.25</b>	<b>116.7%</b>
5120.2 · Hose & Ladder Testing	240.70	3,580.85	-3,340.15	6.7%
5120.3 · Hose Repair	0.00	0.00	0.00	0.0%
5120.4 · SCBA	1,835.01	6,394.85	-4,559.84	28.7%
5120.6 · Power Tools	342.37	3,225.96	-2,883.59	10.6%
5120.7 · AED & LUCAS	0.00	4,712.40	-4,712.40	0.0%
5120.8 · Fire Extinguishers	631.76	1,564.73	-932.97	40.4%
5120.9 · Miscellaneous Equipment	0.00	17,161.43	-17,161.43	0.0%
5120.11 · Specialty Rescue Equipment	3,939.98			
5120 · Maintenance - Equipment - Other	0.00	1,058.89	-1,058.89	0.0%
<b>Total 5120 · Maintenance - Equipment</b>	<b>80,050.40</b>	<b>100,285.44</b>	<b>-20,235.04</b>	<b>79.8%</b>
<b>5121 · Maintenance - Electronics</b>				
5121.1 · Computers	2,049.92	3,713.93	-1,664.01	55.2%
5121.2 · Radios, Pagers & FireCom	6,971.06	7,057.66	-86.60	98.8%
5121.3 · Batteries (non-household)	21.46	378.00	-356.54	5.7%
5121 · Maintenance - Electronics - Other	98.33	1,397.97	-1,299.64	7.0%
<b>Total 5121 · Maintenance - Electronics</b>	<b>9,140.77</b>	<b>12,547.56</b>	<b>-3,406.79</b>	<b>72.8%</b>
<b>5130 · Maintenance-Buildings &amp; Grounds</b>				
<b>5130.1 · General Structure</b>				
Arcata Station	6,155.38	19,803.73	-13,648.35	31.1%
Mad River Station	2,916.77	7,960.47	-5,043.70	36.6%
McKinleyville Station	1,324.33	2,264.51	-940.18	58.5%
5130.1 · General Structure - Other	505.09	972.93	-467.84	51.9%

**Arcata Fire Protection District  
Profit & Loss Budget vs. Actual**

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
<b>Total 5130.1 · General Structure</b>	10,901.57	31,001.64	-20,100.07	35.2%
<b>5130.2 · Grounds</b>				
Arcata Station	16.30	21.67	-5.37	75.2%
Bayside Property	300.00	850.00	-550.00	35.3%
Mad River Station	0.00	475.21	-475.21	0.0%
McKinleyville Station	328.07	16,016.15	-15,688.08	2.0%
<b>Total 5130.2 · Grounds</b>	644.37	17,363.03	-16,718.66	3.7%
<b>5130.3 · Emergency Power</b>				
Arcata Station	1,087.75	500.60	587.15	217.3%
Mad River Station	301.50	357.93	-56.43	84.2%
McKinleyville Station	1,087.75	585.60	502.15	185.7%
<b>Total 5130.3 · Emergency Power</b>	2,477.00	1,444.13	1,032.87	171.5%
<b>5130.4 · Pest Control</b>				
Arcata Station	475.00	560.00	-85.00	84.8%
Mad River Station	555.00	570.00	-15.00	97.4%
McKinleyville Station	425.00	435.00	-10.00	97.7%
5130.4 · Pest Control - Other	0.00	0.00	0.00	0.0%
<b>Total 5130.4 · Pest Control</b>	1,455.00	1,565.00	-110.00	93.0%
<b>5130 · Maintenance-Buildings &amp; Grounds - Other</b>	115.48	465.31	-349.83	24.8%
<b>Total 5130 · Maintenance-Buildings &amp; Grounds</b>	15,593.42	51,839.11	-36,245.69	30.1%
<b>5140 · Medical Supplies</b>				
5140.1 · EMS	2,016.82	1,698.86	317.96	118.7%
5140.2 · AED & Lucas	0.00	0.00	0.00	0.0%
5140 · Medical Supplies - Other	0.00	408.53	-408.53	0.0%
<b>Total 5140 · Medical Supplies</b>	2,016.82	2,107.39	-90.57	95.7%
<b>5150 · Memberships</b>				
<b>5150.1 · Dues</b>				
Chamber of Commerce	983.00	86.00	897.00	1,143.0%
CalChiefs	1,008.00	1,008.00	0.00	100.0%
FDAC	0.00	375.00	-375.00	0.0%
IAFC	260.00	151.67	108.33	171.4%
5150.1 · Dues - Other	0.00	706.50	-706.50	0.0%
<b>Total 5150.1 · Dues</b>	2,251.00	2,327.17	-76.17	96.7%
5150 · Memberships - Other	1,333.33	2,002.50	-669.17	66.6%
<b>Total 5150 · Memberships</b>	3,584.33	4,329.67	-745.34	82.8%
<b>5160 · Miscellaneous Expense</b>				
Emergency Operations Supplies	0.00	27.54	-27.54	0.0%
5160.1 · Uncategorized Misc. Expense	64.80	3,570.83	-3,506.03	1.8%
5160 · Miscellaneous Expense - Other	634.15	1,070.71	-436.56	59.2%
<b>Total 5160 · Miscellaneous Expense</b>	698.95	4,669.08	-3,970.13	15.0%
<b>5170 · Office Expense</b>				
5170.1 · Office Supplies	4,854.44	2,758.96	2,095.48	176.0%
5170.2 · Postage	814.66	1,380.18	-565.52	59.0%
<b>5170.3 · Software</b>				
CAD Interface	0.00	2,400.00	-2,400.00	0.0%
eDispatches	2,124.00	1,572.00	552.00	135.1%
Parcel Quest	2,399.00	2,399.00	0.00	100.0%
Quickbooks	2,299.00	1,999.00	300.00	115.0%
Records Management	1,350.00	4,690.70	-3,340.70	28.8%
Scheduling Program	3,040.00	5,948.00	-2,908.00	51.1%
<b>Total 5170.3 · Software</b>	11,212.00	19,008.70	-7,796.70	59.0%
5170 · Office Expense - Other	0.00	209.16	-209.16	0.0%
<b>Total 5170 · Office Expense</b>	16,881.10	23,357.00	-6,475.90	72.3%
<b>5180 · Professional &amp; Special Services</b>				
5180.14 · Lexipol	27,432.00			
5180.1 · Legal	100,893.25	71,423.00	29,470.25	141.3%
5180.2 · Human Resources	0.00	162.86	-162.86	0.0%
5180.3 · Medical Exam & Drug Screening	4,231.76	12,931.25	-8,699.49	32.7%
5180.4 · Background Checks	2,246.75	5,287.50	-3,040.75	42.5%
5180.5 · Audit (Financial)	6,000.00	10,000.00	-4,000.00	60.0%
5180.6 · Accountant & Bookkeeping	11,351.19	7,380.00	3,971.19	153.8%

### Arcata Fire Protection District Profit & Loss Budget vs. Actual

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
5180.7 · GASB Reporting	700.00	1,750.00	-1,050.00	40.0%
5180.8 · IT	33,695.54	33,699.46	-3.92	100.0%
5180.9 · Webpage Hosting	8,580.00	5,184.76	3,395.24	165.5%
5180.10 · Subscriptions				
Poster Guard	107.61	319.56	-211.95	33.7%
5180.10 · Subscriptions - Other	1,470.12	158.75	1,311.37	926.1%
<b>Total 5180.10 · Subscriptions</b>	<b>1,577.73</b>	<b>478.31</b>	<b>1,099.42</b>	<b>329.9%</b>
5180.11 · Miscellaneous	0.00	699.00	-699.00	0.0%
5180.12 · Financial Consulting	85,816.20			
5180.13 · Video Production	440.00	440.00	0.00	100.0%
<b>Total 5180 · Professional &amp; Special Services</b>	<b>282,964.42</b>	<b>149,436.14</b>	<b>133,528.28</b>	<b>189.4%</b>
5190 · Publications & Legal Notices				
5190.1 · Publications & Notices	250.00	638.10	-388.10	39.2%
5190 · Publications & Legal Notices - Other	0.00	130.00	-130.00	0.0%
<b>Total 5190 · Publications &amp; Legal Notices</b>	<b>250.00</b>	<b>768.10</b>	<b>-518.10</b>	<b>32.5%</b>
5200 · Rent & Leases - Equipment				
5200.1 · Copier	8,913.93	7,742.30	1,171.63	115.1%
<b>Total 5200 · Rent &amp; Leases - Equipment</b>	<b>8,913.93</b>	<b>7,742.30</b>	<b>1,171.63</b>	<b>115.1%</b>
5210 · Rent & Leases - Structures				
5210.1 · 631 9th Street	0.00	64,130.00	-64,130.00	0.0%
<b>Total 5210 · Rent &amp; Leases - Structures</b>	<b>0.00</b>	<b>64,130.00</b>	<b>-64,130.00</b>	<b>0.0%</b>
5230 · Special District Expense				
5230.1 · Property Tax Admin Fee	0.00	0.00	0.00	0.0%
5230.3 · LAFCO Annual Fee	0.00	710.00	-710.00	0.0%
5230.4 · Assessment Adjustments/Refunds	0.00	345.00	-345.00	0.0%
5230.5 · Public Education Supplies	3,967.81	5.56	3,962.25	71,363.5%
5230.6 · Certifications	544.14	896.09	-351.95	60.7%
5230.7 · Recruitment	245.97	178.32	67.65	137.9%
5230.8 · Bank Fees	391.00	599.44	-208.44	65.2%
5230.9 · Recognition Awards	886.61	598.66	287.95	148.1%
5230.10 · Health & Wellness	20,725.35	27,934.33	-7,208.98	74.2%
5230.11 · Public Outreach	5,900.00	7,632.28	-1,732.28	77.3%
5230.14 · Staff Training	13,368.46	7,130.00	6,238.46	187.5%
5230.15 · Training Supplies	2,754.88	1,217.54	1,537.34	226.3%
5230.16 · Grant Management	1,500.00			
5230 · Special District Expense - Other	14,065.65	12,307.42	1,758.23	114.3%
<b>Total 5230 · Special District Expense</b>	<b>64,349.87</b>	<b>59,554.64</b>	<b>4,795.23</b>	<b>108.1%</b>
5250 · Transportation & Travel				
5250.1 · Cardlock Fuel				
Mad River Station				
Diesel	0.00	11,286.12	-11,286.12	0.0%
Mad River Station - Other	0.00	73.32	-73.32	0.0%
<b>Total Mad River Station</b>	<b>0.00</b>	<b>11,359.44</b>	<b>-11,359.44</b>	<b>0.0%</b>
5250.1 · Cardlock Fuel - Other	34,184.74	17,100.43	17,084.31	199.9%
<b>Total 5250.1 · Cardlock Fuel</b>	<b>34,184.74</b>	<b>28,459.87</b>	<b>5,724.87</b>	<b>120.1%</b>
5250.2 · McKinleyville Station Bulk Fuel	17,402.66	9,236.87	8,165.79	188.4%
5250.3 · Lodging	6,384.40	4,424.13	1,960.27	144.3%
5250.4 · Per Diem Reimbursement	8,230.85	1,265.15	6,965.70	650.6%
5250.5 · Travel Costs	4,385.54	3,351.12	1,034.42	130.9%
5250 · Transportation & Travel - Other	2,106.99			
<b>Total 5250 · Transportation &amp; Travel</b>	<b>72,695.18</b>	<b>46,737.14</b>	<b>25,958.04</b>	<b>155.5%</b>
5260 · Utilities				
5260.1 · PG & E				
Arcata Station	9,049.25	12,632.20	-3,582.95	71.6%
Mad River Station	6,039.47	4,973.34	1,066.13	121.4%
McKinleyville Station	16,588.60	15,562.37	1,026.23	106.6%
5260.1 · PG & E - Other	0.00	0.00	0.00	0.0%
<b>Total 5260.1 · PG &amp; E</b>	<b>31,677.32</b>	<b>33,167.91</b>	<b>-1,490.59</b>	<b>95.5%</b>
5260.2 · Water & Sewer				
Arcata Station	1,107.98	1,846.75	-738.77	60.0%
Mad River Station	1,271.46	1,973.23	-701.77	64.4%
McKinleyville Station	1,641.67	2,822.55	-1,180.88	58.2%

**Arcata Fire Protection District  
Profit & Loss Budget vs. Actual**

Accrual Basis

July 2025 through April 2026

	Jul '25 - Apr 26	Budget	\$ Over Budget	% of Budget
5260.2 · Water & Sewer - Other	0.00	0.00	0.00	0.0%
<b>Total 5260.2 · Water &amp; Sewer</b>	<b>4,021.11</b>	<b>6,642.53</b>	<b>-2,621.42</b>	<b>60.5%</b>
<b>Total 5260 · Utilities</b>	<b>35,698.43</b>	<b>39,810.44</b>	<b>-4,112.01</b>	<b>89.7%</b>
5370 · Minor Equipment Purchases				
5370.1 · Fire Hose	4,122.75	5,798.50	-1,675.75	71.1%
5370.2 · Fire Equipment & Fabrication	1,038.10	234.25	803.85	443.2%
5310.3 · Computers & Electronics	5,948.79	8,629.28	-2,680.49	68.9%
5370.4 · Small Tools	9,355.28	4,281.51	5,073.77	218.5%
5370 · Minor Equipment Purchases - Other	2,815.97	4,789.61	-1,973.64	58.8%
<b>Total 5370 · Minor Equipment Purchases</b>	<b>23,280.89</b>	<b>23,733.15</b>	<b>-452.26</b>	<b>98.1%</b>
<b>SERVICE &amp; SUPPLIES - Other</b>	<b>2,163.34</b>	<b>30.00</b>	<b>2,133.34</b>	<b>7,211.1%</b>
<b>Total SERVICE &amp; SUPPLIES</b>	<b>770,608.63</b>	<b>735,340.54</b>	<b>35,268.09</b>	<b>104.8%</b>
<b>OTHER EXPENDITURES</b>				
Capital Expense				
Equipment/Vehicles	151,988.24	61,095.89	90,892.35	248.8%
Capital Expense - Other	15,845.51	10,000.00	5,845.51	158.5%
<b>Total Capital Expense</b>	<b>167,833.75</b>	<b>71,095.89</b>	<b>96,737.86</b>	<b>236.1%</b>
Debt Service				
Webster Bank Station loan-inter	0.00	0.00	0.00	0.0%
Webster Bank-Equip loan-interes	0.00	0.00	0.00	0.0%
Proceeds from Debt	0.00	0.00	0.00	0.0%
2021 UAL Refinance - Interest	186,625.02	111,983.80	74,641.22	166.7%
2021 UAL Refinance - Principal	341,943.68	276,000.00	65,943.68	123.9%
2022 Engine Purchase - Interest	11,230.13	14,005.92	-2,775.79	80.2%
2022 Engine Purchase- Principal	104,214.02	101,476.33	2,737.69	102.7%
Debt Issue Costs	1,650.16	2,425.73	-775.57	68.0%
Debt Service - Other	127,316.76	425.00	126,891.76	29,956.9%
<b>Total Debt Service</b>	<b>772,979.77</b>	<b>506,316.78</b>	<b>266,662.99</b>	<b>152.7%</b>
<b>Total OTHER EXPENDITURES</b>	<b>940,813.52</b>	<b>577,412.67</b>	<b>363,400.85</b>	<b>162.9%</b>
<b>Total Expense</b>	<b>6,240,704.67</b>	<b>5,307,684.90</b>	<b>933,019.77</b>	<b>117.6%</b>
<b>Net Ordinary Income</b>	<b>-2,436,201.60</b>	<b>-659,526.23</b>	<b>-1,776,675.37</b>	<b>369.4%</b>
<b>Other Income/Expense</b>				
Other Expense				
Adjustments to Convert to GAAP				
Principal payments on LTD	0.00	0.00	0.00	0.0%
5310 · Depreciation Expense	0.00	0.00	0.00	0.0%
Assets to be Depreciated	0.00	0.00	0.00	0.0%
Basis of Disposed Fixed Assets	0.00	0.00	0.00	0.0%
Expenses Accrued Not Yet Due	0.00	0.00	0.00	0.0%
Pension Expense	0.00	0.00	0.00	0.0%
Post Employment Benefits	0.00	0.00	0.00	0.0%
Proceeds from Debt	0.00	0.00	0.00	0.0%
Revenue (Non-Current Resources)	0.00	0.00	0.00	0.0%
<b>Total Adjustments to Convert to GAAP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-2,436,201.60</b>	<b>-659,526.23</b>	<b>-1,776,675.37</b>	<b>369.4%</b>

Arcata Fire Protection District  
Statement of Cash Flows  
April 2026

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	<u>Apr 26</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	-552,899.49
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · ACCOUNTS RECEIVABLE	1,638.68
2000 · ACCOUNTS PAYABLE	4,481.68
US BANK	-15,956.05
US BANK:Gonzalez	828.90
US BANK:Peabody	-1,155.40
US BANK:Allen	772.16
US BANK:Emmons	109.09
US BANK:Johnson	1,999.78
US BANK:Lillard	312.46
US BANK:R. McDonald	409.14
US BANK:Rheinschmidt	1,624.66
2100 · Payroll Liabilities	-3,746.55
2100 · Payroll Liabilities:457 Deduction	-6,767.31
2100 · Payroll Liabilities:CA Withholding	-844.14
2100 · Payroll Liabilities:Survivor Benefit	-20.46
	<hr/>
Net cash provided by Operating Activities	-569,212.85
	<hr/>
Net cash increase for period	-569,212.85
	<hr/>
Cash at beginning of period	5,993,414.09
	<hr/>
Cash at end of period	<u><u>5,424,201.24</u></u>

Arcata Fire Protection District  
**Balance Sheet**  
As of April 30, 2026

	<u>Apr 30, 26</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
AFPD Building Fund	101,695.97
RCB - Business Savings	121,541.46
RCB - Business Checking	195,163.88
CalTRUST	5,207,149.89
CCCU Checking	102,502.78
CCCU Liquid Assets	153.00
CCCU Savings	25.69
Contingency Fund	408,965.05
County Treasury	-3,513,740.69
PERS Contingency Fund	1,323,694.38
Vehicle Replacement Fund	1,476,529.27
<b>Total Checking/Savings</b>	<u>5,423,680.68</u>
<b>Accounts Receivable</b>	
1200 · ACCOUNTS RECEIVABLE	26,968.18
<b>Total Accounts Receivable</b>	<u>26,968.18</u>
<b>Other Current Assets</b>	
Acct. Recv. - County Treasury	3,244,500.00
Interest Receivable	15,000.00
Prepaid Expense	29,482.19
1499 · UNDEPOSITED FUNDS	520.56
<b>Total Other Current Assets</b>	<u>3,289,502.75</u>
<b>Total Current Assets</b>	<u>8,740,151.61</u>
<b>Fixed Assets</b>	
Accumulated Depreciation	-2,918,418.00
Buildings & Improvements	3,958,272.62
Equipment	4,246,425.45
Land	224,630.00
<b>Total Fixed Assets</b>	<u>5,510,910.07</u>
<b>Other Assets</b>	
HAF WRCF Grant Receivable	780,000.00
Deferred Outflows - OPEB	3,228,094.00
Deferred Outflows - PENSION	1,992,283.00
<b>Total Other Assets</b>	<u>6,000,377.00</u>
<b>TOTAL ASSETS</b>	<u><u><b>20,251,438.68</b></u></u>

Arcata Fire Protection District  
**Balance Sheet**  
As of April 30, 2026

	<u>Apr 30, 26</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · ACCOUNTS PAYABLE	153,328.84
<b>Total Accounts Payable</b>	153,328.84
<b>Credit Cards</b>	
<b>US BANK</b>	
Gonzalez	7,785.57
Peabody	15,625.69
Allen	6,926.54
Emmons	7,067.07
Evenson	740.47
Freeman	690.96
Johnson	6,434.38
Lillard	3,031.73
Manousos	2,403.52
Padula	134.64
R. McDonald	10,184.01
Rheinschmidt	3,098.20
US BANK - Other	-61,571.52
<b>Total US BANK</b>	2,551.26
<b>Total Credit Cards</b>	2,551.26
<b>Other Current Liabilities</b>	
Accounts Payable 2	29,482.19
Accrued Expenses - OTHER	16,657.14
Accrued Interest Expense	140,837.92
Compensation Time Off (CTO)	48,372.64
<b>WAGES PAYABLE</b>	103,315.35
2100 · Payroll Liabilities	
CA Withholding	-4,366.01
Social Security - Both	1,836.24
Survivor Benefit	20.46
2100 · Payroll Liabilities - Other	3,757.62
<b>Total 2100 · Payroll Liabilities</b>	1,248.31
<b>Total Other Current Liabilities</b>	339,913.55
<b>Total Current Liabilities</b>	495,793.65

Arcata Fire Protection District  
**Balance Sheet**  
As of April 30, 2026

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	<u>Apr 30, 26</u>
<b>Long Term Liabilities</b>	
Webster Bank-Station Loan	1,700,000.00
Webster Bank-Fire Engine Loan	1,018,000.00
West America Bank - Engine loan	434,346.56
Accrued Employee Benefits	142,196.80
Deferred Inflows - OPEB	2,475,578.00
Deferred Inflows - PENSION	1,461,492.00
Net Pension Liability	2,772,072.00
OPEB Liability	11,664,981.00
Webster Bank	3,949,000.00
	<hr/>
<b>Total Long Term Liabilities</b>	25,617,666.36
	<hr/>
<b>Total Liabilities</b>	26,113,460.01
	<hr/>
<b>Equity</b>	
32000 · *Retained Earnings	1,331,322.43
30000 · Opening Balance Equity	50,173.53
Investment in Fixed Assets	2,515,298.51
3900 · RETAINED EARNINGS	-7,322,614.20
Net Income	-2,436,201.60
	<hr/>
<b>Total Equity</b>	-5,862,021.33
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>20,251,438.68</b>

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**Arcata Fire Protection District  
Expenses by Vendor Detail  
April 2026**

Type	Date	Memo	Account	Amount	Balance
<b>707 PEST SOLUTIONS</b>					
Bill	04/08/2026	Acct 4763 Mc...	McKinleyville Station	85.00	85.00
Bill	04/08/2026	Acct 4763 Do...	Arcata Station	95.00	180.00
Bill	04/08/2026	Mad River Sta...	Mad River Station	115.00	295.00
Total 707 PEST SOLUTIONS				295.00	295.00
<b>ACCESS HUMBOLDT</b>					
Bill	04/03/2026	Invoice 3351 ...	5180.13 · Video Pro...	55.00	55.00
Total ACCESS HUMBOLDT				55.00	55.00
<b>ADVANTAGE GEAR</b>					
Bill	04/26/2026	Invoice 6777-...	5050.1 · Uniforms	341.10	341.10
Total ADVANTAGE GEAR				341.10	341.10
<b>AMAZON</b>					
Credit Card Charge	04/04/2026	Micro SD card...	215 · 2016 Chevy 15...	42.99	42.99
Credit Card Credit	04/04/2026	Micro SD card...	215 · 2016 Chevy 15...	-42.99	0.00
Credit Card Charge	04/06/2026	2 pin side mar...	216 · 2022 Chevy Ta...	19.55	19.55
Credit Card Charge	04/13/2026	Micro SD card...	215 · 2016 Chevy 15...	50.00	69.55
Total AMAZON				69.55	69.55
<b>ARCATA PROF. FIREFIGHTERS, LOCAL 4981</b>					
Bill	04/06/2026	CSFA Membe...	5150 · Memberships	340.00	340.00
Total ARCATA PROF. FIREFIGHTERS, LOCAL 4981				340.00	340.00
<b>ARCATA VOLUNTEER FIREFIGHTERS ASSOC.</b>					
Bill	04/08/2026	Reimburseme...	5230 · Special Distri...	1,961.94	1,961.94
Total ARCATA VOLUNTEER FIREFIGHTERS ASSOC.				1,961.94	1,961.94
<b>AT&amp;T- CAL NET 3</b>					
Bill	04/19/2026	Invoice 25126...	5060.1 · Phones - La...	234.76	234.76
Total AT&T- CAL NET 3				234.76	234.76
<b>AT&amp;T MOBILITY (FIRSTNET)</b>					
Bill	04/02/2026	March 3 thru ...	5060.1 · Phones - La...	531.73	531.73
Total AT&T MOBILITY (FIRSTNET)				531.73	531.73
<b>BARTLE WELLS ASSOCIATES</b>					
Bill	04/28/2026	Inv 643A-100...	5180.12 · Financial ...	12,420.00	12,420.00
Total BARTLE WELLS ASSOCIATES				12,420.00	12,420.00
<b>BLAINE MAYNOR</b>					
Bill	04/20/2026	Q1 Board Me...	5230 · Special Distri...	100.00	100.00
Total BLAINE MAYNOR				100.00	100.00
<b>CAL PERS</b>					
Liability Check	04/06/2026	Employer Pai...	5020.1 · CalPERS R...	25,289.82	25,289.82
Liability Check	04/14/2026	Employer Pai...	5020.1 · CalPERS R...	25,289.45	50,579.27
Liability Check	04/28/2026	Employer Pai...	5020.1 · CalPERS R...	25,440.40	76,019.67
Total CAL PERS				76,019.67	76,019.67

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>CalPERS 457 PLAN</b>					
Liability Check	04/06/2026	employer Paid...	5010.5 · Deferred C...	2,300.00	2,300.00
Liability Check	04/10/2026	Employer Pai...	5010.5 · Deferred C...	2,300.00	4,600.00
Liability Check	04/24/2026	EMPLOYER ...	5010.5 · Deferred C...	2,300.00	6,900.00
Total CalPERS 457 PLAN				6,900.00	6,900.00
<b>CENTRAL SANDWICH</b>					
Credit Card Charge	04/21/2026	Lunch for Test...	5080.1 · Food & Reh...	80.11	80.11
Total CENTRAL SANDWICH				80.11	80.11
<b>CITY OF ARCATA</b>					
Bill	04/03/2026	Invoice 00161...	5180.12 · Financial ...	36,807.66	36,807.66
Bill	04/28/2026	Account 0210...	Arcata Station	195.11	37,002.77
Total CITY OF ARCATA				37,002.77	37,002.77
<b>CIVICPLUS, LLC</b>					
Bill	04/22/2026		5180.10 · Subscripti...	0.00	0.00
Total CIVICPLUS, LLC				0.00	0.00
<b>COAST COUNTIES PETERBILT</b>					
Bill	04/02/2026	Unit #8258 W...	117 · 2004 WestMark	1,319.10	1,319.10
Total COAST COUNTIES PETERBILT				1,319.10	1,319.10
<b>COASTAL BUSINESS SYSTEMS, INC</b>					
Bill	04/15/2026	Invoice 41760...	5200.1 · Copier	704.53	704.53
Total COASTAL BUSINESS SYSTEMS, INC				704.53	704.53
<b>CONSIGN</b>					
Credit Card Charge	04/27/2026	Fuel for Renta...	5250 · Transportatio...	60.71	60.71
Total CONSIGN				60.71	60.71
<b>COSTCO</b>					
Credit Card Charge	04/30/2026	Bath Towels f...	Mad River Station	38.53	38.53
Total COSTCO				38.53	38.53
<b>COURTYARD BY MARRIOTT</b>					
Credit Card Charge	04/30/2026	Lodging for All...	5250.3 · Lodging	651.44	651.44
Total COURTYARD BY MARRIOTT				651.44	651.44
<b>CRUISE MASTER PRISMS INC</b>					
Bill	04/06/2026	Invoice 29719...	5230.9 · Recognition...	650.75	650.75
Total CRUISE MASTER PRISMS INC				650.75	650.75
<b>CVS</b>					
Credit Card Charge	04/13/2026	Photos for Aw...	5230 · Special Distri...	1.37	1.37
Credit Card Charge	04/13/2026	Pictures for E...	5170.1 · Office Supp...	1.37	2.74
Total CVS				2.74	2.74
<b>DAVID WHITE</b>					
Bill	04/08/2026	Reimburseme...	5230.14 · Staff Traini...	57.00	57.00
Total DAVID WHITE				57.00	57.00

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>EMBASSY SUITES</b>					
Credit Card Credit	04/17/2026	Refund for lod...	5250.3 · Lodging	-766.33	-766.33
Total EMBASSY SUITES				-766.33	-766.33
<b>ENTERPRISE</b>					
Bill	04/26/2026	Bill Reference...	5250.5 · Travel Costs	244.85	244.85
Total ENTERPRISE				244.85	244.85
<b>EUREKA BROADCASTING CO., INC.</b>					
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	0.00	0.00
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	0.00	0.00
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	0.00	0.00
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	1,800.00	1,800.00
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	1,300.00	3,100.00
Bill	04/21/2026	Invoice 26040...	5230.11 · Public Out...	1,800.00	4,900.00
Total EUREKA BROADCASTING CO., INC.				4,900.00	4,900.00
<b>EUREKA RUBBER STAMP</b>					
Bill	04/22/2026	Invoice A4136...	5050.7 · District Unif...	14.06	14.06
Total EUREKA RUBBER STAMP				14.06	14.06
<b>FASTRAK VIOLATION PROCESS DEPARTMENT</b>					
Bill	04/08/2026	Invoice I7126...	5250.5 · Travel Costs	8.50	8.50
Total FASTRAK VIOLATION PROCESS DEPARTMENT				8.50	8.50
<b>FDAC</b>					
Credit Card Credit	04/01/2026	Refund on FD...	5230.14 · Staff Traini...	-475.00	-475.00
Total FDAC				-475.00	-475.00
<b>FIRE MANAGEMENT CONSULTANT</b>					
Credit Card Credit	04/09/2026	Refund for 1 r...	5230.14 · Staff Traini...	-595.00	-595.00
Total FIRE MANAGEMENT CONSULTANT				-595.00	-595.00
<b>FIRE RISK MANAGEMENT SERVICES</b>					
Bill	04/09/2026	FRMS Monthl...	5030.4 · Dental, Visi...	4,386.34	4,386.34
Total FIRE RISK MANAGEMENT SERVICES				4,386.34	4,386.34
<b>GAYNOR TELEPHONE SYSTEMS</b>					
Bill	04/20/2026	INV00004762...	5060.1 · Phones - La...	115.00	115.00
Total GAYNOR TELEPHONE SYSTEMS				115.00	115.00
<b>GFOA</b>					
Credit Card Charge	04/30/2026	Fundamentals...	5230.14 · Staff Traini...	605.00	605.00
Total GFOA				605.00	605.00
<b>GOLDEN STATE FIRE APPARATUS</b>					
Bill	04/09/2026	Change order ...	Equipment/Vehicles	20,381.12	20,381.12
Total GOLDEN STATE FIRE APPARATUS				20,381.12	20,381.12
<b>HARBOR FREIGHT TOOLS</b>					
Credit Card Charge	04/08/2026	Digital Floor S...	5170.1 · Office Supp...	165.36	165.36
Total HARBOR FREIGHT TOOLS				165.36	165.36

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>HENSELS</b>					
Bill	04/06/2026	Invoice 32801...	McKinleyville Station	27.74	27.74
Bill	04/14/2026	Invoice 32850...	Arcata Station	21.80	49.54
Total HENSELS				49.54	49.54
<b>HONEYWELL ANALYTICS INC.</b>					
Credit Card Charge	04/22/2026	Annual Calibr...	5120.4 · SCBA	1,412.50	1,412.50
Total HONEYWELL ANALYTICS INC.				1,412.50	1,412.50
<b>HR DIRECT</b>					
Bill	04/18/2026	INV18829035 ...	Poster Guard	107.61	107.61
Total HR DIRECT				107.61	107.61
<b>HUMBOLDT SANITATION</b>					
Bill	04/30/2026	95 gal rec cha...	McKinleyville Station	283.60	283.60
Bill	04/30/2026	Cardboard	McKinleyville Station	5.00	288.60
Total HUMBOLDT SANITATION				288.60	288.60
<b>Ian Babb</b>					
Bill	04/16/2026	Per Diem for t...	5250.4 · Per Diem R...	406.00	406.00
Bill	04/25/2026	Reimburseme...	5250.4 · Per Diem R...	581.84	987.84
Total Ian Babb				987.84	987.84
<b>ID CREATOR</b>					
Bill	04/07/2026	Confirmation ...	5050.6 · Shields & B...	95.49	95.49
Total ID CREATOR				95.49	95.49
<b>INFINITE CONSULTING SERVICES</b>					
Bill	04/01/2026	24 Limited Us...	5180.8 · IT	1,200.00	1,200.00
Bill	04/01/2026	3 XGS 126 Str...	5180.8 · IT	195.00	1,395.00
Bill	04/01/2026	10 Praesidio F...	5180.8 · IT	2,700.00	4,095.00
Total INFINITE CONSULTING SERVICES				4,095.00	4,095.00
<b>JA'SHAWN FIELDS JR</b>					
Bill	04/01/2026	Reimburseme...	5160 · Miscellaneou...	200.00	200.00
Total JA'SHAWN FIELDS JR				200.00	200.00
<b>JASON AKANA</b>					
Bill	04/20/2026	Q1 Board Me...	5230 · Special Distri...	200.00	200.00
Total JASON AKANA				200.00	200.00
<b>JESUS BARRON</b>					
Bill	04/16/2026	Per Diem 3/24...	5250.4 · Per Diem R...	135.00	135.00
Bill	04/16/2026	Per Diem for ...	5250.4 · Per Diem R...	322.00	457.00
Bill	04/21/2026	Reimbursmen...	5250.4 · Per Diem R...	399.00	856.00
Bill	04/21/2026	Lodging Reim...	5250.4 · Per Diem R...	408.38	1,264.38
Bill	04/21/2026	Reimburseme...	5250.4 · Per Diem R...	349.00	1,613.38
Bill	04/21/2026	Reimburseme...	5250.4 · Per Diem R...	190.92	1,804.30
Bill	04/21/2026	Car Rental Re...	5250.4 · Per Diem R...	212.51	2,016.81
Total JESUS BARRON				2,016.81	2,016.81
<b>KATRI AND DART ELECTRIC</b>					
Credit Card Charge	04/22/2026	Installation of ...	Arcata Station	1,840.61	1,840.61
Total KATRI AND DART ELECTRIC				1,840.61	1,840.61

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>KEN'S AUTO PARTS</b>					
Bill	04/30/2026	Invoice 31063...	217 · 2022 Ford F350	4,733.99	4,733.99
Bill	04/30/2026	Invoice 31063...	217 · 2022 Ford F350	2,260.13	6,994.12
Total KEN'S AUTO PARTS				6,994.12	6,994.12
<b>KENT HULBERT</b>					
Bill	04/05/2026	Invoice 008 A...	5230.9 · Recognition...	150.00	150.00
Total KENT HULBERT				150.00	150.00
<b>LIEBERT CASSIDY WHITMORE</b>					
Bill	04/17/2026	Inv 32124 3-3...	5180.1 · Legal	820.00	820.00
Bill	04/17/2026	Inv 321245 3-...	5180.1 · Legal	97.00	917.00
Bill	04/17/2026	Inv 321246 03...	5180.1 · Legal	8,660.00	9,577.00
Bill	04/17/2026	Inv 321247 03...	5180.1 · Legal	1,067.00	10,644.00
Total LIEBERT CASSIDY WHITMORE				10,644.00	10,644.00
<b>LUBE CENTRAL</b>					
Credit Card Charge	04/23/2026	Oil Change on...	211 · 2019 F-450	212.16	212.16
Total LUBE CENTRAL				212.16	212.16
<b>LUZMILA'S</b>					
Credit Card Charge	04/22/2026	Lunch for Cap...	5080.1 · Food & Reh...	193.82	193.82
Total LUZMILA'S				193.82	193.82
<b>MAD RIVER UNION</b>					
Bill	04/10/2026	Public Hearin...	5190.1 · Publications...	70.00	70.00
Total MAD RIVER UNION				70.00	70.00
<b>MALLORY SAFETY AND SUPPLY LLC</b>					
Bill	04/07/2026	Invoice 63944...	5050.4 · PPE - Wildl...	1,907.94	1,907.94
Total MALLORY SAFETY AND SUPPLY LLC				1,907.94	1,907.94
<b>MAVERICK</b>					
Credit Card Charge	04/09/2026	Fuel for Short...	5250.5 · Travel Costs	89.47	89.47
Total MAVERICK				89.47	89.47
<b>MCK. COMM. SERVICES DISTRICT</b>					
Bill	04/15/2026	Account ARC...	McKinleyville Station	210.47	210.47
Bill	04/15/2026	Account ARC...	McKinleyville Station	25.76	236.23
Total MCK. COMM. SERVICES DISTRICT				236.23	236.23
<b>MCKINLEYVILLE ACE HARDWARE</b>					
Bill	04/01/2026	Invoice 51582...	McKinleyville Station	9.78	9.78
Bill	04/01/2026	Invoice K1581...	5120.12 · Maintence...	12.62	22.40
Bill	04/03/2026	Invoice 51595...	McKinleyville Station	31.03	53.43
Credit Card Charge	04/06/2026	Bubble wrap t...	5170.1 · Office Supp...	16.30	69.73
Bill	04/10/2026	Fastners	5370 · Minor Equipm...	0.80	70.53
Bill	04/10/2026	Invoice 51629...	Mad River Station	0.94	71.47
Bill	04/25/2026	Invoice 51698...	McKinleyville Station	10.86	82.33
Total MCKINLEYVILLE ACE HARDWARE				82.33	82.33
<b>MCKINLEYVILLE CHAMBER OF COMMERCE</b>					
Bill	04/06/2026	2026 mEMBE...	Chamber of Commer...	320.00	320.00
Total MCKINLEYVILLE CHAMBER OF COMMERCE				320.00	320.00

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>MCKINLEYVILLE GLASS CO</b>					
Bill	04/06/2026	Invoice 51939...	Arcata Station	1,750.50	1,750.50
Total MCKINLEYVILLE GLASS CO				1,750.50	1,750.50
<b>MCKINLEYVILLE OFFICE SUPPLY</b>					
Bill	04/07/2026	Invoice 55686...	5170.1 · Office Supp...	43.46	43.46
Bill	04/10/2026	Fedex Shippin...	5120.4 · SCBA	323.20	366.66
Bill	04/20/2026	Invoice 55695...	5170.1 · Office Supp...	12.40	379.06
Total MCKINLEYVILLE OFFICE SUPPLY				379.06	379.06
<b>MCMURRAY AND SONS INC</b>					
Bill	04/06/2026	Resealed 9 FI...	Mad River Station	65.00	65.00
Total MCMURRAY AND SONS INC				65.00	65.00
<b>MIDAMERICA HRA</b>					
Bill	04/16/2026	April for May ...	5030.2 · Health (Reti...	32,548.35	32,548.35
Total MIDAMERICA HRA				32,548.35	32,548.35
<b>Nick Barbieri Trucking LLC</b>					
Bill	04/08/2026	Payment for r...	5250.2 · McKinleyvill...	340.40	340.40
Bill	04/22/2026	Invoice 12798...	5250.2 · McKinleyvill...	2,725.79	3,066.19
Total Nick Barbieri Trucking LLC				3,066.19	3,066.19
<b>NICOLE JOHNSON</b>					
Bill	04/20/2026	Q1 Board Me...	5230 · Special Distri...	200.00	200.00
Total NICOLE JOHNSON				200.00	200.00
<b>NORTH COAST EMERGENCY MEDICAL SERVICE</b>					
Credit Card Charge	04/01/2026	Emt Recert Fo...	5230.6 · Certifications	80.07	80.07
Total NORTH COAST EMERGENCY MEDICAL SERVICE				80.07	80.07
<b>OFFICE DEPOT</b>					
Bill	04/07/2026	Invoice 45574...	5170.1 · Office Supp...	54.14	54.14
Bill	04/10/2026	Detergent tide...	Arcata Station	45.01	99.15
Bill	04/10/2026	towels and Do...	Arcata Station	59.25	158.40
Bill	04/10/2026	Book Messag...	5170.1 · Office Supp...	137.39	295.79
Bill	04/21/2026	Invoice 46696...	McKinleyville Station	55.40	351.19
Credit	04/27/2026	Invoice 46020...	5170.1 · Office Supp...	-53.83	297.36
Total OFFICE DEPOT				297.36	297.36
<b>OPEN AI</b>					
Credit Card Charge	04/18/2026	Monthly Auto...	5170.1 · Office Supp...	89.54	89.54
Total OPEN AI				89.54	89.54
<b>OPTIMUM</b>					
Bill	04/01/2026	Account 0771...	5060.5 · Cable TV & ...	903.05	903.05
Total OPTIMUM				903.05	903.05
<b>PACIFIC GAS AND ELECTRIC</b>					
Bill	04/02/2026	Account84888...	McKinleyville Station	1,215.22	1,215.22
Bill	04/08/2026	Acct No. 5113...	Arcata Station	704.69	1,919.91
Bill	04/22/2026	Statement Dat...	Mad River Station	420.98	2,340.89
Total PACIFIC GAS AND ELECTRIC				2,340.89	2,340.89

**Arcata Fire Protection District**  
**Expenses by Vendor Detail**  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>Paul's Live from New York</b>					
Credit Card Charge	04/07/2026	Dinner for Trin...	5080.1 · Food & Reh...	79.10	79.10
Total Paul's Live from New York				79.10	79.10
<b>PENGUIN MANAGEMENT.</b>					
Bill	04/07/2026	Invoice 18181...	eDispatches	2,124.00	2,124.00
Total PENGUIN MANAGEMENT.				2,124.00	2,124.00
<b>PERS / HEALTH</b>					
Bill	04/16/2026	Active Premium	5030.1 · Health (Cur...	56,337.30	56,337.30
Bill	04/16/2026	Employer shar...	5030.2 · Health (Reti...	5,319.16	61,656.46
Bill	04/16/2026	Admin Fee for...	5030.1 · Health (Cur...	45.07	61,701.53
Bill	04/16/2026	Admin Fee for...	5030.3 · Retiree Hea...	30.29	61,731.82
Total PERS / HEALTH				61,731.82	61,731.82
<b>Quinn Rice.</b>					
Bill	04/06/2026	Instructor 1 C...	5230.14 · Staff Traini...	25.75	25.75
Total Quinn Rice.				25.75	25.75
<b>ROBERT CANNON</b>					
Bill	04/08/2026	Reimb EMT C...	5230.6 · Certifications	57.00	57.00
Total ROBERT CANNON				57.00	57.00
<b>ROSS MCDONALD.</b>					
Bill	04/13/2026	Reimbursemn...	5030.4 · Dental, Visi...	179.20	179.20
Bill	04/17/2026	Per Diem trav...	5250.4 · Per Diem R...	310.00	489.20
Total ROSS MCDONALD.				489.20	489.20
<b>SAFEWAY</b>					
Credit Card Charge	04/07/2026	Flowers and B...	5230 · Special Distri...	157.60	157.60
Total SAFEWAY				157.60	157.60
<b>SCI CONSULTING GROUP</b>					
Bill	04/17/2026	Invoice SBS1...	5180.12 · Financial ...	2,750.00	2,750.00
Total SCI CONSULTING GROUP				2,750.00	2,750.00
<b>SHELL</b>					
Credit Card Charge	04/09/2026	C82020 Fuel t...	5250.5 · Travel Costs	116.46	116.46
Total SHELL				116.46	116.46
<b>ThE FIRE STORE</b>					
Credit Card Charge	04/01/2026	Investigative b...	5050.2 · Station Boots	1,450.13	1,450.13
Credit Card Credit	04/10/2026	Return of Inve...	5050.2 · Station Boots	-1,450.13	0.00
Total ThE FIRE STORE				0.00	0.00
<b>THE STANDARD</b>					
Bill	04/20/2026	Policy 006483...	5030.6 · Long Term ...	667.00	667.00
Total THE STANDARD				667.00	667.00
<b>VALLEY PACIFIC</b>					
Bill	04/30/2026	Invoice CL-26...	5250.1 · Cardlock Fuel	3,776.25	3,776.25
Total VALLEY PACIFIC				3,776.25	3,776.25

1:00 PM  
05/08/26  
Accrual Basis

Arcata Fire Protection District  
Expenses by Vendor Detail  
April 2026

Type	Date	Memo	Account	Amount	Balance
<b>WEAVERVILLE VALERO</b>					
Credit Card Charge	04/30/2026	Fuel for Renta...	5250 · Transportatio...	60.01	60.01
Total WEAVERVILLE VALERO				60.01	60.01
<b>TOTAL</b>				<b>314,768.60</b>	<b>314,768.60</b>

**Date:** May 14, 2026

**To:** Board of Directors, Arcata Fire District

**From:** Chris Emmons, Fire Chief

**Subject:** Resolution Adopting 2025 Humboldt County Operational Area Hazard Mitigation Plan

## **RECOMMENDATION**

Adopt Resolution No. 26-346 authorizing adoption of the Humboldt Operational Area Hazard Mitigation Plan.

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## **BACKGROUND**

The Humboldt Operational Area Hazard Mitigation Plan (HMP) is a regional planning document developed collaboratively by Humboldt County, local cities, and special districts to identify natural hazards and establish strategies to reduce long-term risks to life, property, infrastructure, and the environment.

The Disaster Mitigation Act of 2000 requires local jurisdictions to adopt and maintain a FEMA-approved Hazard Mitigation Plan in order to remain eligible for certain state and federal hazard mitigation grant funding opportunities. Participation in the regional Hazard Mitigation Plan enables the Arcata Fire Protection District to coordinate mitigation strategies with partner agencies throughout Humboldt County and maintain eligibility for future disaster mitigation funding.

The planning process included public engagement, hazard risk assessments, vulnerability analysis, and development of mitigation strategies intended to reduce impacts from natural hazards such as wildfire, earthquake, flooding, severe weather, and other potential disasters affecting the region.

Resolution No. 26-346 formally adopts:

- Volume II, Part 3 of the Humboldt Operational Area Hazard Mitigation Plan in its entirety;
- The Arcata Fire Protection District Jurisdictional Annex; and
- The appendices associated with the plan.
  
- Utilize the Hazard Mitigation Plan to guide pre- and post-disaster mitigation activities;
- Coordinate mitigation strategies with other planning mechanisms;
- Continue participation in the Humboldt Operational Area Hazard Mitigation Coalition; and
- Support mitigation efforts and successes throughout the region.

## **FISCAL IMPACT**

There is no immediate fiscal impact associated with adoption of this resolution. Adoption of the Hazard Mitigation Plan preserves eligibility for future state and federal hazard mitigation grant funding opportunities.

## **ATTACHMENTS**

1. Resolution No. 26-346 – A Resolution of the Arcata Fire Protection District Board of Directors Authorizing the Adoption of the Humboldt Operational Area Hazard Mitigation Plan.

**Resolution Number: 26-346**

**A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS AUTHORIZING THE ADOPTION OF THE HUMBOLDT OPERATIONAL AREA HAZARD MITIGATION PLAN**

•  
**WHEREAS**, all of Humboldt County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

**WHEREAS**, proactive mitigation of known hazards before a disaster even can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazards mitigation programs; and

**WHEREAS**, a coalition of Humboldt County, Cities and Special Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Humboldt Operational Area; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy.

**NOW THEREFORE, BE IT RESOLVED THAT** the Arcata Fire Protection District Board of Directors

- 1.) Adopts Volume II in its entirety, and Part 3, the Arcata Fire Protection District jurisdictional annex and the Appendices of Volume II of the Humboldt Operational Area Hazard Mitigation Plan (Hazard Plan).
- 2.) Will use the adopted and approved portions of the Hazard Plan to guide pre and post disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the Hazard Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Steering Committee and continue to participate in the Coalition Partnership as described by the Hazard Plan.
- 5.) Will help to promote and support the mitigation successes of all Hazard Plan Coalition Partners.

**ADOPTED, SIGNED AND APPROVED** at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes:

Nays:

Abstain:

Absent:

**DATED:** May 14, 2026

Signed:

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Nicole Johnson, President

Attest:

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Anali Gonzalez, Board Clerk/Secretary

# District Business



**Date:** May 14, 2026

**To:** Board of Directors, Arcata Fire District

**From:** Anali Gonzalez, Business Manager

**Subject:** Approval of Memorandum of Understanding with Humboldt County Department of Health & Human Services for Child Passenger Safety Program Activities

### **RECOMMENDATION**

Approve the Memorandum of Understanding between Arcata Fire District and the County of Humboldt Department of Health & Human Services for participation in the Child Passenger Safety Program for Fiscal Years 2025-2026 through 2030-2031, and authorize the appropriate District representative to execute the agreement and related documents.

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### **BACKGROUND**

Humboldt County Department of Health & Human Services (“DHHS”) administers the Child Passenger Safety Program (“CPS”), which provides child passenger safety education, Child Passenger Safety Technician (“CPST”) training, and community car seat safety check events throughout Humboldt County.

The proposed Memorandum of Understanding (“MOU”) formalizes the District’s participation in the CPS program by allowing the use of District facilities for trainings and community events and establishing operational responsibilities between the parties.

The proposed agreement term is five fiscal years, beginning upon execution and continuing through Fiscal Year 2030-2031 unless terminated earlier pursuant to the agreement.

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### **DISCUSSION / ANALYSIS**

The MOU supports continued collaboration with Humboldt County DHHS in providing child passenger safety education and training opportunities within the community.

The agreement outlines responsibilities for both parties, including:

- Facility access and staffing responsibilities by the District
- Training curriculum and instructor responsibilities by the County

- Insurance and indemnification provisions
- Termination rights for either party

County correspondence indicates that insurance documentation and endorsements are required prior to final execution of the MOU.

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### **FISCAL IMPACT**

The uploaded materials do not identify any direct revenue or reimbursement to the District associated with the MOU.

The agreement requires the District to maintain insurance coverage meeting County standards, including:

- Commercial General Liability
- Automobile Liability
- Workers Compensation with Waiver of Subrogation
- Additional Insured endorsements naming Humboldt County

Administrative and operational staff time may be required to coordinate training events and maintain compliance documentation.

### **REQUESTED BOARD ACTION**

Approve the Memorandum of Understanding between Arcata Fire District and Humboldt County DHHS for the Child Passenger Safety Program and authorize execution of associated documents.

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## **ATTACHMENTS**

1. Resolution No. \_\_\_\_\_
2. Fire Impact Fee Nexus Study, Final Report

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
COUNTY OF HUMBOLDT  
AND  
ARCATA FIRE DISTRICT  
FOR FISCAL YEARS 2025-2026 THROUGH 2030-2031**

This document is to serve as a Memorandum of Understanding (MOU), entered into this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, by and between the County of Humboldt, hereinafter referred to as "COUNTY," and Arcata Fire District, hereinafter referred to as "AGENCY" is made upon the following considerations:

WHEREAS, AGENCY partners with the Department of Health and Human Services ("DHHS"), Public Health, Humboldt County Child Passenger Safety Program ("CPS") to provide a National Standardized Child Passenger Safety Training Program ("CPSTP") and community-wide passenger safety education; and

WHEREAS, road injuries are the leading cause of preventable deaths and injuries to children in the United States; and

WHEREAS, buckling children in age and size appropriate car seats, booster seats and seat belts reduces the risk of serious and fatal injury; and

WHEREAS, CPS is the primary source for free passenger safety restraints distributed to low-income, underserved, or non-English speaking families with children from birth to twelve years of age in Humboldt County; and

WHEREAS, CPS, with the goal of reducing death and injuries to children, educates the community about the importance of safety seats, the current California laws governing the use of safety restraints, the proper use of all types of car seats, boosters and seat belts for the child's height, weight, and age and on proper installation in vehicles, best practices when choosing the correct car seat and/or booster seat; and

WHEREAS, CPS and AGENCY work together to provide community-wide passenger safety education; and

WHEREAS, it is beneficial to COUNTY to coordinate a CPSTP to provide education to certify Child Passenger Safety Technicians ("CPST"); and

WHEREAS, by this Agreement AGENCY and COUNTY seek to provide a location for students enrolled in CPSTP trainings and/or a car seat checkup event at AGENCY's facilities.

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties hereby agree as follows:

1. AGENCY'S RIGHTS AND RESPONSIBILITIES:

- 1.1 Facilities. AGENCY shall be solely responsible for physical facilities, resources, equipment, and all other items necessary, including use of reasonable work and storage space, to continue operating any facility in which the CPSTP and/or car seat checkup event

is implemented. Exhibit A provides the facility locations for hosting CPSTP and/or car seat checkup event.

- 1.2 AGENCY Designees. AGENCY shall designate qualified Staff to participate with the Instructors in planning, implementing, coordinating, and participating in the CPSTP and/or car seat checkup event.
- 1.3 Staffing. AGENCY shall employ an adequate number of qualified staff members to ensure the safe and continuous provision of services for Students.
- 1.4 Access to Facilities. AGENCY shall permit Students enrolled in the CPSTP appropriate access to AGENCY facilities, except where such access will interfere with AGENCY's quotidian operations.
- 1.5 Worker's Compensation. AGENCY shall confirm that each Student participating in the CPSTP is covered under AGENCY's workers' compensation benefits as required by the Labor Code of the State of California.
- 1.6 Professional Liability Coverage. AGENCY shall confirm that each Student participating in the CPST training is covered under AGENCY's professional liability insurance in the amounts set forth in Section 9.1 below.

## 2. COUNTY'S RIGHTS AND RESPONSIBILITIES:

- 2.1 Instructor. COUNTY shall designate certified staff as the Child Passenger Safety Training Instructor ("CPSTI") and co-Instructor. The two-instructor requirement is to help ensure a quality course for the students. At least one Technician Assistant will assist with the course behind the scenes and does not provide instruction.
- 2.2 Curriculum. COUNTY designated CPSTI shall provide, through the nationally standardized child passenger safety technician certification course, usually three to four days long with a combination of classroom instruction, hands-on work with car seats and in vehicles, and a community safety seat checkup event.
- 2.3 Attendance and Academic Records. COUNTY shall maintain all Student attendance and training records.
- 2.4 Program Changes. COUNTY, through its Instructor, shall notify AGENCY of all changes or issues involving the instruction, curriculum, policies and/or procedures of the CPST training program.
- 2.5 COUNTY Designees. COUNTY shall designate qualified staff members to participate in the training.
- 2.6 Student Orientation. COUNTY shall provide Students with an orientation regarding the applicable CPST training requirements prior to commencement.
- 2.7 Health Coverage. COUNTY shall inform each Student participating in the CPST training to obtain and maintain adequate health insurance coverage throughout their CPST training and/or car seat checkup event.

3. TERM:

This Agreement shall begin upon execution by both parties and shall remain in full force and effect for five (5) year(s), unless sooner terminated as provided herein.

4. TERMINATION:

- 4.1 General Termination. This Agreement may be terminated by either party for any reason upon six (6) months advance written notice of such intent to terminate.
- 4.2 Discontinuance of AGENCY Facilities. Nothing in this Agreement shall be construed to require AGENCY to continue operating any facility, in which the CPST program is implemented, solely for the purpose of maintaining the CPST program. If AGENCY decides to discontinue operation of any such facility, AGENCY, at its sole discretion, shall determine whether this Agreement shall be terminated. AGENCY shall provide COUNTY sixty (60) days advance written notice of its intent to terminate this Agreement due to the discontinuance of AGENCY facilities.
- 4.3 Termination due to Insufficient Funding. COUNTY's obligations under this Agreement are contingent upon the availability of local, state and/or federal funds. In the event such funding is reduced or eliminated, COUNTY shall, at its sole discretion, determine whether this Agreement shall be terminated. COUNTY shall provide AGENCY seven (7) days advance written notice of its intent to terminate this Agreement due to insufficient funding.

5. NOTICES:

Any and all notices required to be given pursuant to the terms of this Agreement shall be in writing and either served personally or sent by certified mail, return receipt requested, postage prepaid, at the addresses set forth below. Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

AGENCY:  
Arcata Fire District  
Attn: Anali Gonzalez  
Business Manager  
2149 Central Avenue  
McKinleyville, CA 95519

COUNTY:  
County of Humboldt  
DHHS – Public Health  
Attn: Public Health Director  
529 "I" Street  
Eureka, CA 95501

6. NUCLEAR FREE ORDINANCE:

AGENCY certifies by signing below that it is not a Nuclear Weapons Contractor, in that AGENCY is not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components as defined by the Nuclear Free Humboldt County Ordinance. AGENCY agrees to notify COUNTY immediately if it becomes a Nuclear Weapons Contractor, as defined above. COUNTY may immediately terminate this Agreement if it determines that the foregoing certification is false or if AGENCY becomes a Nuclear Weapons Contractor.

7. NONDISCRIMINATION COMPLIANCE:

- 7.1 Employment. In connection with the execution of this Agreement, AGENCY shall not discriminate against any employee or applicant for employment because of race, religion or religious creed, color, age (over forty (40) years of age), sex (including gender identity and expression, pregnancy, childbirth and related medical condition), sexual orientation (including heterosexuality, homosexuality and bisexuality), national origin, ancestry, marital status, medical condition (including cancer and genetic characteristics), mental or physical disability (including HIV status and AIDS), military service, veteran status or any other classification protected by federal, state or local laws and regulations. Nothing in this provision shall be construed to require the employment of unqualified persons.
- 7.2 Delivery of Services. AGENCY shall not discriminate in the provision of services because of race, religion or religious creed, color, age (over forty (40) years of age), sex (including gender identity and expression, pregnancy, childbirth and related medical condition), sexual orientation (including heterosexuality, homosexuality and bisexuality), national origin, ancestry, marital status, medical condition (including cancer and genetic characteristics), mental or physical disability (including HIV status and AIDS), military service, veteran status or any other classification protected by federal, state or local laws and regulations.
- 7.3 Compliance with Anti-Discrimination Laws. AGENCY further assures that it will abide by the provisions of Title VI and Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, and all other applicable federal and state laws and regulations to ensure that employment practices and provision of services are non-discriminatory.

8. INDEMNIFICATION:

- 8.1. Hold Harmless, Defense and Indemnification. AGENCY shall hold harmless, defend and indemnify COUNTY and its agents, officers, officials, employees and volunteers from and against any and all claims, demands, losses, damages and liabilities of any kind or nature, including, without limitation, attorney's fees and other costs of litigation, arising out of, or in connection with, AGENCY's negligent performance of, or failure to comply with, any of the duties and/or obligations contained herein, except such loss or damage which was caused by the sole negligence or willful misconduct of COUNTY.
- 8.2. Effect of Insurance. Acceptance of the insurance required by this Agreement shall not relieve AGENCY from liability under this provision. This provision shall apply to all claims for damages related to AGENCY's performance hereunder, regardless of whether any insurance is applicable or not. The insurance policy limits set forth herein shall not act as a limitation upon the amount of indemnification or defense to be provided hereunder.

9. INSURANCE REQUIREMENTS:

This Agreement shall not be executed by COUNTY, and AGENCY is not entitled to any rights hereunder, unless certificates of insurance, or other sufficient proof that the following provisions have been complied with, are received by the Humboldt County Risk Manager or a designee thereof.

- 9.1 AGENCY General Insurance Requirements. Without limiting AGENCY indemnification obligations set forth herein, AGENCY, shall take out and maintain, throughout the entire term of this Agreement, and any extensions thereof, the following policies of insurance, placed with insurers authorized to do business in the State of California with a current A.M. Bests rating of no less than A: VII or its equivalent against personal injury, death and property damage which may arise from, or in connection with, the activities of AGENCY or its agents, officers, directors, employees, licensees, invitees, OR assignees:
- 9.1.1 Comprehensive or Commercial General Liability Insurance at least as broad as Insurance Services Office Commercial General Liability Coverage (occurrence form CG 0001), in an amount of Two Million Dollars (\$2,000,000.00) per occurrence for any one (1) incident, including, without limitation, personal injury, death and property damage. If a general aggregate limit is used, such limit shall apply separately hereto or shall be twice the required occurrence limit.
  - 9.1.2 Automobile/Motor Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000.00) combined single limit coverage. Such insurance shall include coverage of all owned, hired and non-owned vehicles, and be at least as broad as Insurance Service Offices Form Code 1 (any auto).
  - 9.1.3 Workers' Compensation Insurance, as required by the California Labor Code, with statutory limits, and Employers Liability Insurance with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Said policy shall contain, or be endorsed to contain, a waiver of subrogation against COUNTY and its agents, officers, officials, employees, and volunteers.
  - 9.1.4 Cancellation or Reduction. AGENCY shall not cancel, non-renew or materially reduce in coverage the insurance policies required under Section 9.1 without thirty (30) days prior written notice being provided to COUNTY in accordance with the Notice provisions set forth under Section 9 above. It is further understood that AGENCY shall not terminate such coverage until it provides COUNTY with proof satisfactory thereto that equal or better insurance has been secured and is in place.
- 9.2 Special Insurance Requirements. Said policies shall, unless otherwise specified herein, be endorsed with the following provisions:
- 9.2.1. The Comprehensive or Commercial General Liability Policy shall provide that COUNTY, and its agents, officers, officials, employees and volunteers, are covered as additional insured for liability arising out of the operations performed by, or on behalf of, CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to COUNTY or its agents, officers, officials, employees and volunteers. Said policy shall also contain a provision stating that such coverage:
    - a. Includes contractual liability.
    - b. Does not contain exclusions as to property damage caused by explosion or collapse of structures or underground damage, commonly referred to as "XCU Hazards."

- c. Is the primary insurance with regard to COUNTY.
  - d. Does not contain a pro-rata, excess only and/or escape clause.
  - e. Contains a cross liability, severability of interest or separation of insureds clause.
- 9.2.2. The above-referenced policies shall not be canceled, non-renewed or materially reduced in coverage without thirty (30) days prior written notice being provided to COUNTY in accordance with the notice requirements set forth herein. It is further understood that CONTRACTOR shall not terminate such coverage until COUNTY receives adequate proof that equal or better insurance has been secured.
- 9.2.3. The inclusion of more than one (1) insured shall not operate to impair the rights of one (1) insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one (1) insured shall not operate to increase the limits of the insurer's liability.
- 9.2.4 For claims related to this Agreement, CONTRACTOR's insurance is the primary coverage to COUNTY, and any insurance or self-insurance programs maintained thereby are excess to CONTRACTOR's insurance and will not be used to contribute therewith.
- 9.2.5. Any failure to comply with the terms and conditions of this Agreement shall not affect the coverage provided to COUNTY or its agents, officers, officials, employees and volunteers.
- 9.2.6. CONTRACTOR shall furnish COUNTY with certificates and original endorsements effecting the required coverage prior to execution of this Agreement. The endorsements shall be on forms approved by the Humboldt County Risk Manager. Any deductible or self-insured retention over One Hundred Thousand Dollars (\$100,000.00) shall be disclosed to, and approved by, COUNTY. If CONTRACTOR does not keep all required policies in full force and effect, COUNTY may, in addition to any other available remedies, take out the necessary insurance and deduct the cost of said insurance from the monies owed to CONTRACTOR under this Agreement.
- 9.2.7 COUNTY is to be notified immediately if twenty-five percent (25%) or more of any required insurance aggregate limit is encumbered, and CONTRACTOR shall be required to purchase additional coverage to meet the above-referenced aggregate limits.
- 9.3. Insurance Notices. Any and all notices regarding the insurance required pursuant to the terms and conditions of this Agreement shall be sent to the addresses set forth below in accordance with the notice requirements contained herein.

COUNTY: County of Humboldt  
 Attention: Risk Management

825 Fifth Street, Room 131  
Eureka, California 95501

CONTRACTOR: Arcata Fire District  
Attention: Anali Gonzalez, Business Manager  
2149 Central Ave  
McKinleyville, CA 95519  
agonzalez@arcatafire.org

10. RELATIONSHIP OF PARTIES:

It is understood that this is an Agreement by and between two independent contractors, and is not intended to, and shall not be construed to, create the relationship of agent, servant, employer, partnership, joint venture, or any other similar association between the parties. Both parties further agree that AGENCY shall not be entitled to any benefits to which COUNTY employees are entitled, including, but not limited to, overtime, retirement benefits, workers' compensation and injury leave or other leave benefits.

11. SEVERABILITY:

In the event that any provision of this Agreement be declared or found to be illegal, unenforceable, ineffective, or void by any court of law, each party shall be relieved of any obligations arising from such provision; the balance of this Agreement, if capable of performance, shall remain in full force and effect.

12. ASSIGNMENT:

Neither party shall, voluntarily or by operation of law, delegate, assign or otherwise transfer its rights and/or obligations hereunder, either in whole or in part, without the other party's prior written consent. Any purported assignments in violation of this section shall be void and shall be cause for immediate termination of this Agreement. This provision shall not be applicable to service agreements, contracts or other arrangements usually or customarily entered into by either party to obtain or arrange for supplies, technical support or professional services.

13. AGREEMENT SHALL BIND SUCCESSORS:

All provisions of this Agreement shall be fully binding upon, and inure to the benefit of, the parties and to each of their heirs, executors, administrators, successors and assigns.

14. WAIVER OF DEFAULT:

The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

15. NON-LIABILITY OF COUNTY OFFICIALS AND EMPLOYEES:

No official or employee of COUNTY shall be personally liable for any default or liability under this Agreement.

16. AMENDMENT:

No addition to, or alteration of, the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

17. ADVERTISING AND MEDIA RELEASE:

Any and all informational material related to this Agreement shall receive approval from COUNTY prior to being used as advertising or released to the media, including, without limitation, television, radio, newspapers and internet. AGENCY shall inform COUNTY of any and all requests for interviews by the media related to this Agreement before such interviews take place; and COUNTY shall be entitled to have a representative present at such interviews. Any and all notices required by this provision shall be given to Director in accordance with the notice requirements set forth herein.

18. INFORMATION TECHNOLOGY ASSURANCES:

AGENCY hereby agrees to take all reasonable precautions to ensure that any hardware, software, and/or embedded chip devices used by COUNTY at AGENCY's facilities pursuant to this Agreement, other than those owned or provided by COUNTY, shall be free from viruses. Nothing in this provision shall be construed to limit any rights or remedies otherwise available to COUNTY under this Agreement.

19. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California. Any dispute arising hereunder, or relating hereto, shall be litigated in the State of California and venue shall lie in the County of Humboldt unless transferred by court order pursuant to California Code of Civil Procedure Sections 394 or 395.

20. INTERPRETATION:

This Agreement shall be deemed to have been prepared equally by both of the parties hereto, and this Agreement as well as its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

21. INDEPENDENT CONSTRUCTION:

The titles of sections, subsections, and paragraphs set forth in this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting the validity of this Agreement or any of the provisions therein.

22. ATTORNEYS' FEES:

If either party shall commence any legal action, including, without limitation, an action for declaratory relief, against the other by reason of the alleged failure of the other to perform any of its obligations hereunder, the party prevailing in said action shall be entitled to recover court costs and reasonable attorneys' fees, including, but not limited to, the reasonable value of services rendered by the Humboldt County Counsel's Office, to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal, if applicable. As used herein, the term

“prevailing party” means the party who dismisses an action in exchange for payment of substantially all sums allegedly due, performance of provisions allegedly breached, or other considerations substantially equal to the relief sought by said party, as well as the party in whose favor final judgment is rendered.

23. ENTIRE AGREEMENT:

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto. In addition, this Agreement shall supersede in their entirety any and all prior agreements, promises, representations, understandings and negotiations between the parties, whether oral or written, concerning the same subject matter. Any and all acts which may have already been consummated pursuant to the terms and conditions of this Agreement are hereby ratified.

24. FORCE MAJEURE:

Neither party hereto shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control, and without the fault or negligence, of such party. Such events shall include, without limitation, acts of God, strikes, lockouts, riots, acts of war, epidemics, pandemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

25. COUNTERPART EXECUTION:

This Agreement, and any amendments hereto, may be executed in one (1) or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one (1) and the same agreement. This Agreement, and any amendments hereto, may be signed by manual or electronic signatures in accordance with any and all applicable local, state and federal laws, regulations and standards, and such signatures shall constitute original signatures for all purposes. A signed copy of this Agreement, and any amendments hereto, transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement and any amendments hereto.

26. AUTHORITY TO EXECUTE:

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such party's obligations hereunder have been duly authorized.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates hereinafter indicated.

**ARCATA FIRE DISTRICT**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**COUNTY OF HUMBOLDT**

By: \_\_\_\_\_  
Sofia Pereira, Public Health Branch Director  
*(Pursuant to the authority granted by the  
Humboldt County Board of Supervisors on  
August 12, 2025 [Item 25-865])*

Date: \_\_\_\_\_

INSURANCE AND INDEMNIFICATION REQUIREMENTS APPROVED:

By: \_\_\_\_\_  
Risk Management

Date: \_\_\_\_\_

LIST OF EXHIBITS:

Exhibit A- Agency Facility Locations

Exhibit A- Agency Facility Locations

Name of Facility	Location Address	City
1. McKinleyville Station	2149 Central Ave	McKinleyville
2. Mad River Station	3235 Janes Road	Arcata
3. Arcata Station	631 9 <sup>th</sup> Street	Arcata
4.		
5.		
6.		
7.		
8.		

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**RE: Child Passenger Safety Memorandum of Understanding and Insurance**

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**From** Vaudiau, Jeanne <JVaudiau@co.humboldt.ca.us>

**Date** Fri 2/20/2026 4:18 PM

**To** Anali Gonzalez <agonzalez@arcatafire.org>

**Cc** Winogradov, Angela <awinogradov@co.humboldt.ca.us>; Blanchard, Megan <MBlanchard@co.humboldt.ca.us>

 4 attachments (2 MB)

MCAH\_CPS\_AFD\_MOU\_FY25-26 to 30-31 02.10.26.docx; Humboldt County Standard Required Insurance Coverage Amounts 2025.pdf; Attachment 4A - Additional Insured - EXAMPLE.pdf; Attachment 4B - Waiver of Subro - EXAMPLE.pdf;

External (jvaudiau@co.humboldt.ca.us)

[Graymail](#) [Spam](#) [Phish](#) [More...](#) [FAQ](#) [Protection by INKY](#)

As mentioned previously in emails, for us to partner and continue to ensure we have car seat technicians across the county, our program will need to work with your organization in establishing a Memorandum of Understanding (MOU). Keeping children safe by providing important education on correct car seat installation and safety to parents is achieved through Certified Child Passenger Safety Technicians getting training and maintaining certification. The CPS trainings and checkup events provide an essential free service for the community. If you or your supervisor would like to ask questions about the MOU or the insurance documentation, I can arrange a meeting between our departments.

Please find attached the approved CPS MOU for review by your agency. The following information is requested to proceed:

Page

3 Contact name, Street address, City and Zip code

7 Contact name, Street address, City and Zip code and any additional certifications or licenses that you would like listed.

10 Name of Signer, Title- This can be left blank and handwritten in at the time of signing

11 Exhibit A- Agency Facility Locations- please add any possible location addresses. Listing the locations only permits the possibility of future events at the site. It does not represent a commitment.

You can return the MOU, with any comments that you would like to make, and the insurance information to me. Let me know if I can assist with setting up a meeting. If there is anything else that I can help with, don't hesitate to ask. Thank you.

Attachments:

APD\_CPS MOU Template 02.10.26

Humboldt County Standard Required Insurance Coverage Amounts 2025

Attachment 4A - Additional Insured

Attachment 4B - Waiver of Subrogation

Cc:

Megan Blanchard, Director of Nursing

Angela Winogradov, MCAH Coordinator/ Supervising Public Health Nurse

Jeanne Vaudiau, MA  
Administrative Analyst II  
Maternal, Child and Adolescent Health  
Nurse Family Partnership  
California Home Visiting Program  
[jvaudiau@co.humboldt.ca.us](mailto:jvaudiau@co.humboldt.ca.us)  
(707) 296-0538

Explore the Maternal, Child and Adolescent Health Division services on our [website!](#)



Please consider the environment before printing this email

This e-mail message and any attachments are intended only for the use of the addressee named above and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, please reply to sender to announce the error, and then delete this message. You are hereby notified that any disclosure, copying or distribution of this message is strictly prohibited and may result in criminal or civil charges. Thank you.

**From:** Vaudiau, Jeanne  
**Sent:** Tuesday, December 16, 2025 4:31 PM  
**To:** Anali Gonzalez <[agonzalez@arcatafire.org](mailto:agonzalez@arcatafire.org)>  
**Cc:** Winogradov, Angela <[awinogradov@co.humboldt.ca.us](mailto:awinogradov@co.humboldt.ca.us)>; Blanchard, Megan <[MBlanchard@co.humboldt.ca.us](mailto:MBlanchard@co.humboldt.ca.us)>  
**Subject:** RE: Child Passenger Safety Memorandum of Understanding and Insurance

Happy Holidays. Just checking on the Certificates of Insurance (COI) for General Liability and Workers Compensation. Also, to complete preparing the MOU before sending to your office, please provide the following information for the designated signer for the MOU:

- Name
- Title
- Address
- Email address
- Telephone number

Examples are attached of the requested COIs. They are:

- General Commercial Liability
  - with Additional Insured page naming Humboldt County
- Automobile Liability
- Workers Compensation
  - with Waiver of Subrogation naming Humboldt County.

If you or the Fire Chief would like to ask questions about the MOU, feel free to contact Megan Blanchard, Director of Nursing, or Angela Winogradov, Supervising PHN. They are both Cc'd on this email. A meeting can be set up to explain why the MOU is now needed for the CPS trainings and checkup events. The required insurance documentation can also be addressed. Please let me know if I can assist with setting up a meeting. If there is anything else that I can help with, don't hesitate to ask. Thank you.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be  0  % of the California workers' compensation premium otherwise due on such remuneration.

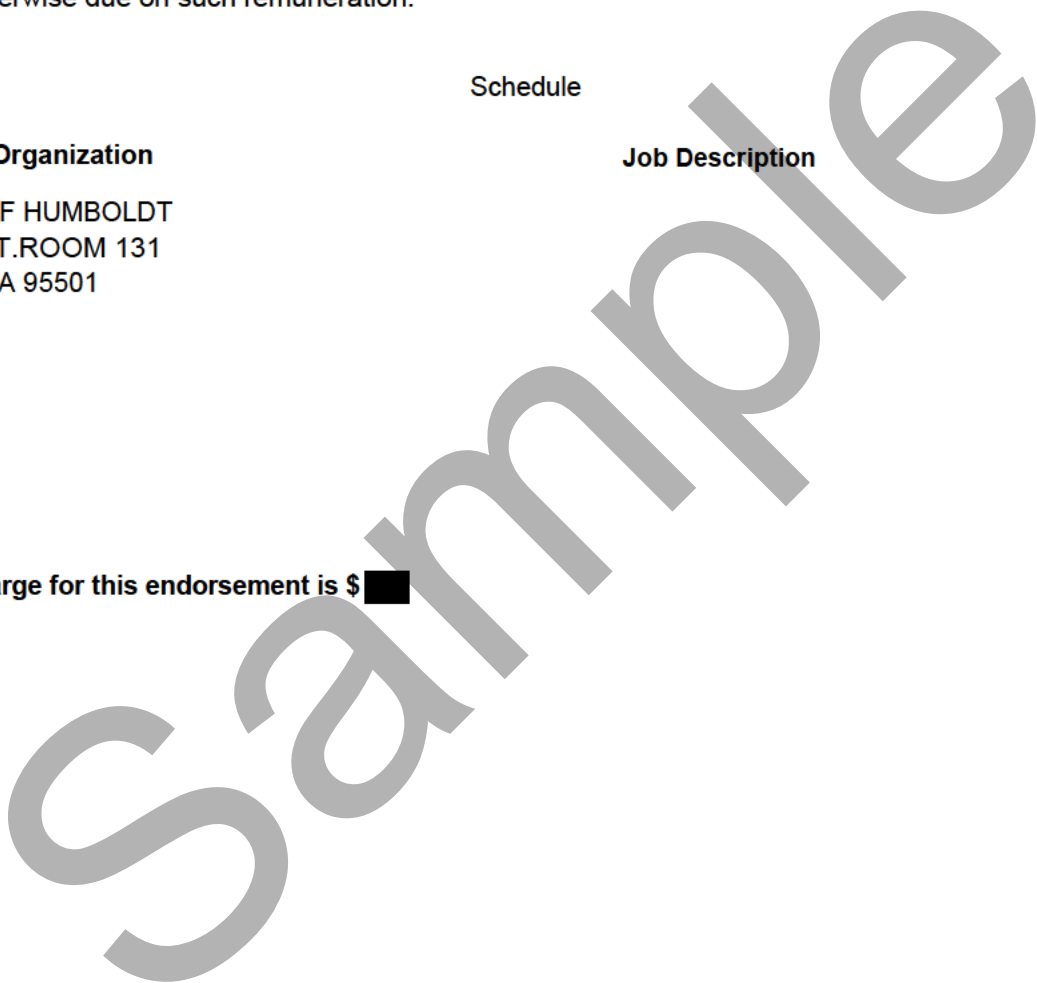
Schedule

**Person or Organization**

**Job Description**

COUNTY OF HUMBOLDT  
825 5TH ST.ROOM 131  
EUREKA CA 95501

The charge for this endorsement is \$ [REDACTED]



This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective 01/01/2023 at 12:01 AM standard time, forms a part of

Policy No. [REDACTED] Of the EMPLOYERS PREFERRED INS. CO.

Carrier Code [REDACTED]

Issued to [REDACTED]

Endorsement No. [REDACTED]

Premium [REDACTED]

Countersigned at \_\_\_\_\_ on \_\_\_\_\_ By: [REDACTED]

Authorized Representative

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
 CONTRACTORS – SCHEDULED PERSON OR  
 ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.	All insured premises and operations.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

**2.** If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER [REDACTED]	CONTACT NAME: [REDACTED]	FAX (A/C, No): [REDACTED]
	PHONE (A/C, No, Ext): [REDACTED]	E-MAIL ADDRESS: [REDACTED]
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Philadelphia Indemnity Insurance Company		
INSURER B: Oak River Insurance Company		
INSURER C: BCS Insurance Company		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED: [REDACTED] NATICOU-21

**COVERAGES**      **CERTIFICATE NUMBER:** [REDACTED]      **REVISION NUMBER:** [REDACTED]

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		[REDACTED]	10/14/2018	10/14/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Employee Benefits	\$ 1M Each/\$1M Agg
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			[REDACTED]	10/14/2018	10/14/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			[REDACTED]	10/14/2018	10/14/2019	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	[REDACTED]	10/14/2018	10/14/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
		N/A					E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Professional Liability			[REDACTED]	10/14/2018	10/14/2019	Per Claim \ Aggregate	\$1M Each/\$2M Agg
C	Cyber Liability			[REDACTED]	10/14/2018	10/14/2019	Per Claim Retention	\$5,000,000 \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Crime Coverage -  
 Policy#: PHSD [REDACTED]  
 Carrier: Philadelphia Indemnity Insurance Company  
 Policy Dates: 10/14/2018 - 10/14/2019  
 Employee theft: Limit:\$500,000 ,Deductible:\$10,000  
 ERISA: Limit:\$500,000  
 Forgery or Alteration: Limit:\$500,000 ,Deductible:\$10,000  
 Theft of money and securities: Limit:\$100,000 ,Deductible:\$5,000  
 See Attached...

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
County of Humboldt Attn: Risk Management 825 Fifth Street, Room 131 Eureka CA 95501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

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# ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher & Co.		NAMED INSURED [REDACTED]	
POLICY NUMBER		[REDACTED]	
CARRIER	NAIC CODE	EFFECTIVE DATE:	

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Money and Securities: Limit:\$100,000 ,Deductible:\$5,000  
 Money orders and counterfeit paper currency: Limit:\$100,000 ,Deductible:\$5,000  
 Computer and Funds Transfer Fraud (Other): Limit:\$100,000 ,Deductible:\$5,000

The COUNTY, its agents, officers, officials, employees and volunteers are named additional insured with respect to the operations of the named insured. Waiver of Subrogation on workers compensation applies in favor of certificate holder.

Such insurance is Primary and Non-Contributory. Separation of Insureds applies as respects General Liability Coverage subject to the policy terms and conditions.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA  
BLANKET BASIS**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

The additional premium for this endorsement shall be 2% of the total manual premium otherwise due on such remuneration. The minimum premium for this endorsement is \$350.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**SCHEDULE**

**BLANKET WAIVER**

**Person/Organization** Blanket Waiver – Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

<b>Job Description</b>	<b>Waiver Premium</b>
All CA Operations	236.00

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	10/14/2018	Policy No.	██████████	Endorsement No.	
Insured				Premium \$	
Insurance Company	Oak River Insurance Company				

Countersigned by \_\_\_\_\_

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
The COUNTY, its agents, officers, officials, employees and volunteers	All Insured Premises and Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



**Date:** May 14, 2026  
**To:** Board of Directors, Arcata Fire District  
**From:** Chris Emmons, Fire Chief  
**Subject:** Government Relations Discussion

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**DISCUSSION:**

At the February Board of Directors meeting, the Board requested to place a “government relations” item on future agendas to allow for discussion of ongoing items that impact the Arcata Fire District, such as community projects, relationships with other government entities, and future planning topics.

**RECOMMENDATION:**

Staff recommends that the Board consider the information provided, take public comment, and discuss ongoing topics. No action needed.

**FINANCIAL IMPACT:**

- No Fiscal Impact/Not Applicable
- Included in Budget: 25/26
- Additional Appropriation Requested:

**ALTERNATIVES:**

1. Take no action
2. Give Direction to Staff
3. Board Discretion

**ATTACHMENTS:**

# Correspondence & Communications





RECEIVED  
APR 22 2026  
Arcata Fire District

**DATE:** April 20, 2026  
**TO:** Humboldt County Administrative Office  
City Managers  
Independent Special District Managers  
**FROM:** Colette Santsche, Executive Officer  
**SUBJECT:** Proposed LAFCo Budget for Fiscal Year 2026-27

Humboldt LAFCo is responsible under State law to annually adopt a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>, and to circulate the proposed and final budgets to member agencies. The Commission is principally funded in equal thirds by the county, the cities, and the independent special districts, with the County Auditor-Controller allocating the proportionate costs. The budget process is further described in Government Code Section 56381.

Enclosed is the proposed budget for fiscal year 2026-27, as adopted by the Commission on March 18, 2026. The full staff report and work plan presented at the proposed budget hearing can be viewed at: <https://humboldtlafo.org/agendas-minutes-2026/>

The FY 2026-27 proposed budget accommodates the following core activities:

- Application Processing: Continued processing of changes of organization and reorganization proposals that come before LAFCo at full cost recovery (no change to expense category).
- Administrative Services: Basic services and administrative functions provided by the Executive Officer and Clerk/Analyst increased from \$61,000 to \$62,500 (2.5% increase).
- MSR and SOI Updates: These updates are essential to meet State-mandated requirements and address evolving service demands (no change to expense category).
- Special Studies: Accounts for ongoing efforts to prepare the Northern Coastal Fire Services Study for which the Commission has contracted with Matrix Consulting. A portion of the total project costs (\$56,500) will be billed to 2025-26, so \$36,500 is being carried forward to 2026-27. This is full cost-recovery with Humboldt County (CSA #4), City of Trinidad, and Trinidad Rancheria covering the costs; the expense category is accounted for in the Application fees revenue category.

- Other Services and Supplies: Increases in insurance (12.9%), memberships (6.2%), communications (66.7%), meeting stipends (5.3%), and travel and transportation (10.7%).

To support these activities, the Commission is proposing a 3.3% increase in member contributions, from \$46,000 to \$47,500 for each agency category (county, cities, districts). These costs will be apportioned among the seven cities, 49 independent special districts, and the county.

The **final budget** will be considered for adoption at a public hearing scheduled for:

**Date:** Wednesday, May 20, 2026

**Time:** 9:00 a.m.

**Location:** Eureka City Hall Council Chambers (2nd Floor)  
531 K Street, Eureka, CA 95501

**LAFCo respectfully requests comments by Monday, May 11, 2026.** Comments may be mailed to:

Humboldt LAFCo  
670 9<sup>th</sup> Street, Suite 202  
Arcata, CA 95521

Or emailed to: [amber@humboldtlafo.org](mailto:amber@humboldtlafo.org)

Please contact LAFCo staff at (707) 445-7508 with any questions.

cc: Humboldt County Auditor-Controller's Office

# Humboldt LAFCo Operating Budget

Revenues:		FY 2024-2025		FY 2025-2026		FY 2026-2027	
		Adopted	Year-End Actual	Amended	Mid-Year Actual	Proposed	% Change from Prior Year
<b>Account</b>	<b>Revenue Category</b>						
800870	Charges for Services	\$189,250	\$231,193.12	\$294,500	\$191,449.30	\$279,000	-5.3%
	County Cliffs	\$44,750.00	\$44,750.00	\$46,000	\$46,000.00	\$47,500	3.3%
	Special Districts	\$44,750	\$44,750.00	\$46,000	\$46,000.00	\$47,500	3.3%
	Application Fees & Deposits	\$55,000	\$92,619.29	\$156,500	\$53,449.30	\$136,500	-12.8%
402205	Interest	\$2,990	4,449.58	\$3,000	\$1,291.47	\$4,000	33.3%
	<b>REVENUE SUBTOTAL</b>	<b>\$192,240</b>	<b>\$235,642.70</b>	<b>\$297,500</b>	<b>\$192,740.77</b>	<b>\$283,000</b>	<b>-4.9%</b>

Operating Expenses:		FY 2024-2025		FY 2025-2026		FY 2026-2027	
		Adopted	Year-End Actual	Amended	Mid-Year Actual	Proposed	% Change from Prior Year
<b>Account</b>	<b>Expense Category</b>						
2106	Communications	\$240	\$240.00	\$240	\$120.00	\$400	66.7%
2110	Insurance	\$3,400	\$3,071.47	\$3,500	\$3,464.16	\$3,950	12.9%
2115	Memberships	\$4,750	\$4,714.00	\$4,850	\$4,820.00	\$5,150	6.2%
2117	Office Supplies	\$500	\$279.73	\$500	\$116.80	\$500	0.0%
2118	Professional & Special Services	\$171,550	\$212,078.63	\$281,260	\$105,340.91	\$260,300	-7.5%
	Legal Services	\$5,000	\$1,985.00	\$5,000	\$2,340.00	\$5,000	0.0%
	Application Processing	\$55,000	\$98,760.18	\$100,000	\$53,639.41	\$100,000	0.0%
	Basic Services-EO/Clerk	\$60,000	\$59,972.50	\$61,000	\$26,395.00	\$62,500	2.5%
	MRS/SOLs	\$50,000	\$49,983.75	\$52,000	\$18,637.50	\$52,000	0.0%
	Special Studies	\$0	\$0.00	\$6,500	\$0.00	\$36,500	-35.4%
	Legislative Advocacy	\$0	\$0.00	\$5,000	\$3,060.00	\$2,500	-50.0%
	Website Services	\$850	\$797.20	\$1,000	\$849.00	\$1,000	0.0%
	Meeting Exp/Stipends	\$700	\$580.00	\$760	\$420.00	\$800	5.3%
2119	Publications & Legal Notices	\$1,000	203.73	\$1,000	\$359.17	\$1,000	0.0%
2121	Rents & Leases - Structures	\$6,000	\$6,000.00	\$6,000	\$3,000.00	\$6,000	0.0%
2125	Transportation & Travel	\$4,800	\$4,704.92	\$5,150	\$4,869.84	\$5,700	10.7%
	Mileage/Travel (In-County)	\$600	\$649.49	\$650	\$403.90	\$700	7.7%
	Mileage/Travel (Out-of-County)	\$2,800	\$2,363.43	\$3,000	\$3,065.94	\$3,500	16.7%
	Conference Registration	\$1,400	\$1,692.00	\$1,500	\$1,400.00	\$1,500	0.0%
<b>Contingency/ Carryover</b>							
2020	Contingency	-	-	-	-	-	-
	<b>Contingency Total</b>						
	<b>EXPENSE SUBTOTAL</b>	<b>\$192,240.00</b>	<b>\$231,292.48</b>	<b>\$302,500.00</b>	<b>\$122,090.88</b>	<b>\$283,000.00</b>	<b>-9.9%</b>
	<b>Operating Difference</b>	\$ -	\$ 4,350.22	\$ (5,000.00)	\$ 70,649.89	\$ -	
	(Negative Balance Indicates Use of Reserves)						

Unreserved/Unrestricted Fund Balance		
Beginning	\$ 126,047.14	\$ 130,397.36
Ending	\$ -	\$ 130,397.36



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

CIVIL/COURTS  
(707) 445-7335

MAIN STATION  
826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

May 4, 2026

Arcata Fire District  
Attn: Chief Chris Emmons  
2149 Central Avenue  
McKinleyville CA 95519

Dear Chief Emmons,

*Chris,*

On behalf of the Humboldt County Sheriff's Office, I would like to extend our sincere appreciation for your agency's time, support, and participation in this year's Public Safety Sunday event.

Your involvement was instrumental in bringing together local public safety agencies, creating a valuable opportunity for community members to connect with the professionals who serve and protect them every day. Through interactive demonstrations, conversations, and hands-on experiences, attendees were able to gain a deeper understanding of the essential work being done throughout our region.

Because of your continued support, Public Safety Sunday once again served as a meaningful connection point between our community and its public safety partners. Events like this reinforce the importance of collaboration, trust, and public engagement.

We are truly grateful for your commitment to strengthening these relationships and for the role you play in helping keep our community safe.

With appreciation,

A handwritten signature in blue ink, appearing to read "WF Honsal".

William Honsal, Sheriff  
Humboldt County

**Date:** May 14, 2026  
**To:** Board of Directors, Arcata Fire District  
**From:** Chris Emmons, Fire Chief  
**Subject:** Fire Chief's Monthly Report

## Monthly Administrative Report

Executive and Intergovernmental-Fire Chief

*Chief Emmons:*

- Met with Bartle Wells Consulting with District counsel regarding Engineering Study.
- Attended City Council meetings.
- Attended and represented Northern Humboldt Fire Chiefs at the Fire Services Committee Meetings with County Planning representatives for future planning, training, purchasing needs for the north region.
- Met with interim Cal Fire Unit Chief Gunn from Mendocino who was filling in for Humboldt regarding Humboldt Operational Area Coordinator duties.
- Met with new Cal Fire Unit Chief Scales for Humboldt Unit.
- Attended Arcata Rotary meeting.
- Attended Humboldt County Fire Chief's Association meeting.
- Participated in multiple Pacific Gas and Electric/Arcata Fire/Cal Poly Humboldt/City of Arcata Disaster Drill planning meetings.

## Planning Section Report

*Chief Emmons*

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### Administrative & Planning

- Multiple meetings and information updates provided to **Bartle & Wells** for the **Assessment Study Meetings**.
- Participated in Captain Promotional Exam with Business Manager.

- Ongoing development of the **Unmanned Aerial System (UAS) Program**, including:
  - District UAS Policy Statement
  - Operational Policy for the Arcata Fire Protection District

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### Capital Improvements

- **Mad River Fire Station Project:**
  - Discussions with contractors for BESS-Battery Back-up systems. Grant funded. Pacific Gas and Electric project. Will assist with redundancy for stations. No cost to District.

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### Grants

- **Leary Foundation-Training Props-** December review
- **Green Diamond-Nozzles-**unknown review process
- **Berg Grant-Hoses and supplies**
- **Coast Central-Awarded \$2,500 for Additional Address Signs**
- **Pacific Gas and Electric-Awarded \$5,000 for additional Address Signs or other projects.** High demand for signage.
- **Fire Safe Council/Firewise Communities-**Jacoby Creek, Fickle Hill, Warren Creek areas being developed. Roy Wills, Rob Cannon, Michelle Donahue, John Evenson

## **Operations and Training Report**

### **Assistant Chief McDonald**

#### **Training:**

- Company Officer, and Instructor classes have been attended by staff.
- Staff attended a training for operations of the Drone
- Staff Attended the FDAC conference in Seaside, Ca

#### **Operations**

- Acting Duty Officer Hours – 192
- Acting Company Officer Hours – 153

<h3><b>Monthly Incident Activity</b></h3>
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#### **Notable Incidents**

- 04/02/2026 E8217 rescued a Dog from off a roof. The dog had gotten onto the roof from an upstairs bathroom window and was unable to get back. E8217 laddered the house and rescued the dog.
- 04/09/2026 Barn Fire on St Louis Rd just past the Round-about. CalFire and Blue Lake Fire responded to Assist and were redirected for coverage. ARF units extinguished and overhauled the floor of the barn. Evidence of transient activity was noted in the barn. Multiple small fires in the area that morning.
- 04/17/2026 E8217, E8218 and Captain 8205 responded to a vehicle fire in Arcata. E8217 found a passenger vehicle on fire that was extending to the Auto Body business. E8217 extinguished the fire with E8218 confirming no extension into the business.
- 04/20/2026 E8217 and C8200 responded to a vehicle accident at Baywood. Vehicle into a tree driving on the golf course. Vehicle missed the turn at the Club House and hit a tree and ended up on the "Driving Range".

**Break Down of top 5 Medical Call types (% of Medical YTD) 678**

- 1. Breathing Problems 12.4%
- 2. Unknown Problem 9.6%
- 3. Fall 7.8%
- 4. Altered Mental Status 7.1%
- 5. Chest Pain 5.5%

**Break Down of Top Five Fire Call Types (% of Fire YTD) 59**

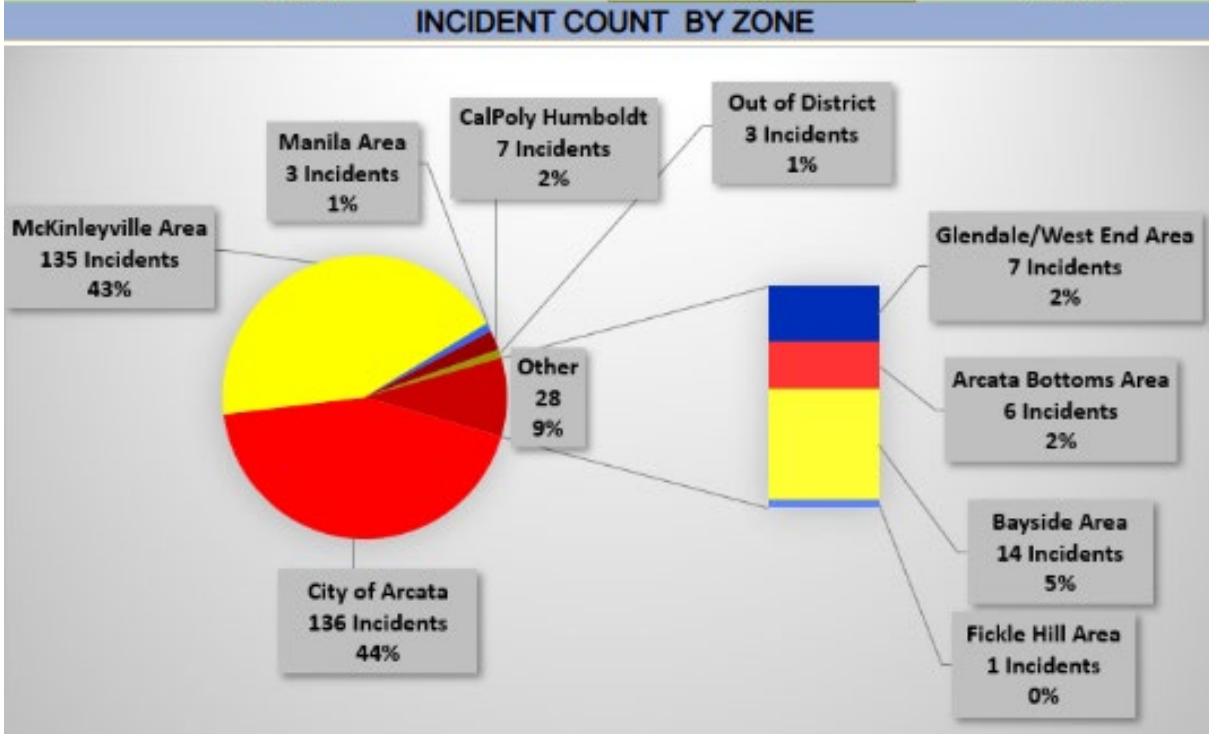
- 1. Outside Other 28.8%
- 2. Structure Fire 20.3%
- 3. Trash/Rubbish 13.5%
- 4. Vehicle Fire 13.5%
- 5. Cooking/Appliance 8.5%

**Top Five Location Types (YTD) 1206**

- 1. 1 or 2 Family 448 37.1%
- 2. Multi Family 193 16.0%
- 3. Street 63 5.2%
- 4. Manufactured Home 50 4.1%
- 5. 2.5%



MONTHLY INCIDENT COUNT		
Fires	15	4.69%
Hazardous Situations	7	2.19%
Medical	180	56.25%
Public Service	44	13.75%
Rescue	0	0.00%
No Emergency	66	20.63%
Law Enforcement Support	0	0.00%
Incomplete	8	2.50%
<b>TOTAL</b>	<b>320</b>	<b>100.00%</b>



MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
56		17.50%	
TRAVEL TIME UNDER 5 MINUTES			
Station Response Area	Responses	Within 5 minutes	Percentage
Arcata	88	49	56%
Mad River	70	41	59%
McKinleyville	113	76	67%
Other	21	7	33%
<b>AVERAGE FOR UNITS</b>	<b>292</b>	<b>173</b>	<b>59%</b>

## Apparatus and Equipment Report

Apparatus/Vehicle Out of Service Time

U8209 went to Q-Tach in Chico for repairs to the Slip-in Pump

## Community Risk Reduction and Outreach

### Public Education

- 04/01/2026 E8217 did presentation for TK and Kindergarten for Arcata Elementary
- 04/08/2026 A Church Youth Group did a Station Tour in McKinleyville
- 04/17/2026 E8217 did a presentation to the CPH Children's Center
- 04/24/2026 E8217 did a presentation and station tour for pre-school aged children at the Arcata Station

## Social Media Performance Update

### Arcata Fire District Social Media Report – April

For the month of April, the District’s social media activity was limited due to increased operational demands and staff focus on district business and emergency response priorities. Despite the reduced posting volume, audience engagement remained strong on key community-centered content shared throughout the month.

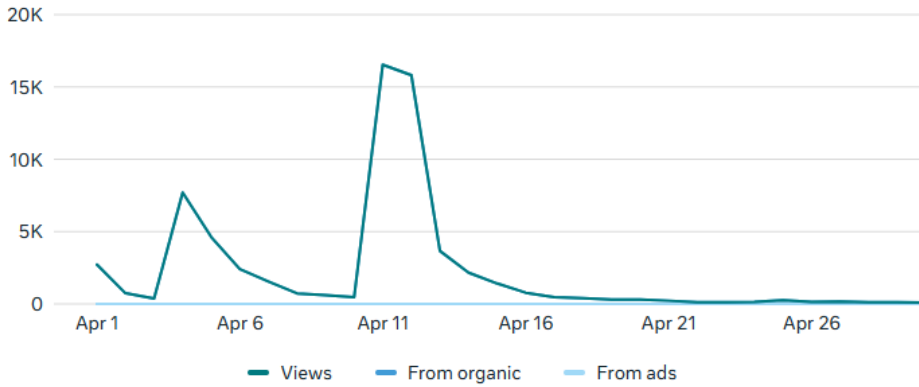
Top-performing Facebook content for April included:

- 1. Roof Rescue Response Featuring Engineer Barron and Captain Freeman**  
The highest-performing post highlighted the rescue of a dog stranded on a roof, where Engineer Barron and Captain Freeman safely assisted in resolving the incident. The post generated strong community engagement and positive public response.
- 2. Annual Awards Dinner Post**  
The Annual Awards Dinner post performed as the second highest-engaging piece of content, recognizing District personnel and celebrating staff achievements and service.
- 3. Public Safety Sunday 2026 Post**  
The Public Safety Sunday post ranked third in engagement and continued to support the District’s ongoing efforts to provide public education and community safety messaging.

Although posting frequency was lower during April, the content that was shared continued to reinforce community connection, highlight personnel accomplishments, and promote public safety awareness.

## Facebook:

Views **65.2K** ↑ 97.2%    3-second views **1.1K** ↓ 78%    Content interactions **1.2K** ↑ 186.6%    Watch time **7h 56m** ↓ 73.2%



### Views breakdown

Apr 1 - Apr 30

**Total**  
**65,215** ↑ 97.2%

**From organic**  
**65,215** ↑ 97.2%

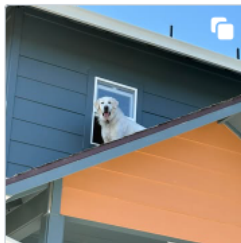
**From ads**  
**0** 0%

**Viewers**  
**33,394** ↑ 195.8%

### Top content by views

Boost content

See all content



**This sweet pup went on quite the adventure ...**

Thu Apr 2, 5:37pm

13.9K    152  
7    12



**Our Annual Awards Dinner, an evening...**

Sat Apr 11, 7:48pm

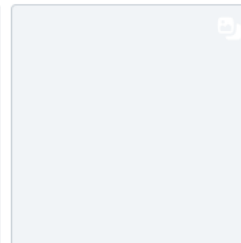
9.4K    107  
3    8



**Join us for Public Safety Sunday 2026!...**

Sat Apr 11, 7:14pm

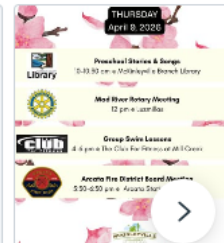
2.6K    13  
0    8



**We're proud to have partnered with the...**

Wed Apr 1, 9:26am

531    6  
0    0



Sun Apr 5, 6:39am

266    2  
0    0

### Top content by views

Boost content

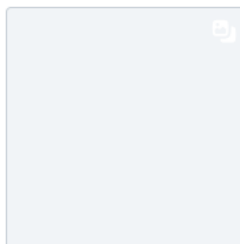
See all content



**Join us for Public Safety Sunday 2026!...**

Sat Apr 11, 7:14pm

2.6K    13  
0    8



**We're proud to have partnered with the...**

Wed Apr 1, 9:26am

531    6  
0    0



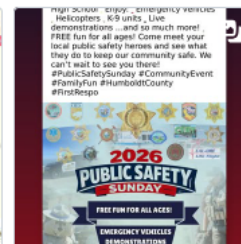
Sun Apr 5, 6:39am

266    2  
0    0



Sun Apr 5, 6:39am

183    2  
0    0



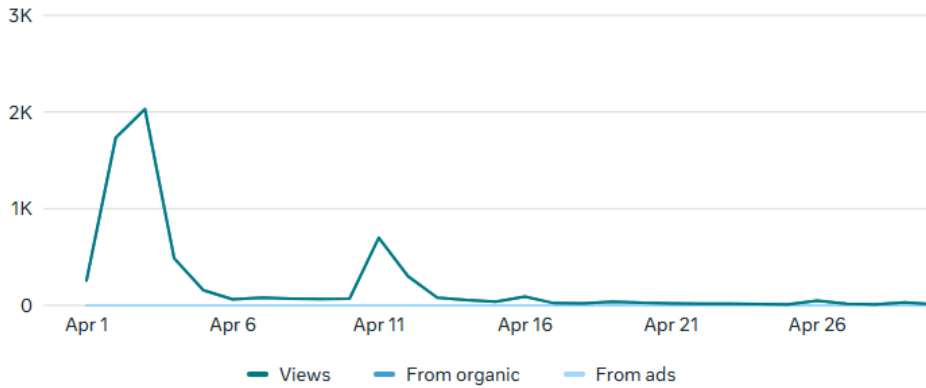
**Your story**

Sat Apr 11, 7:14pm

107    3  
0    0

## Instagram:

Views **17.4K** ↑ 42.5%    10,784 views    Reach **2.4K** ↑ 51.1%    Content interactions **388** ↑ 138%



### Views breakdown

Apr 1 - Apr 30

**Total**  
**6,594** ↑ 54%

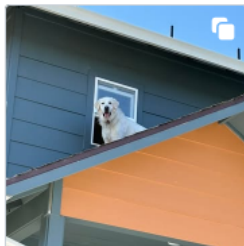
**From organic**  
**6,594** ↑ 54%

**From ads**  
**0** 0%

### Top content by views

Boost content

See all content



This sweet pup went on quite the adventure ...

Thu Apr 2, 5:52pm

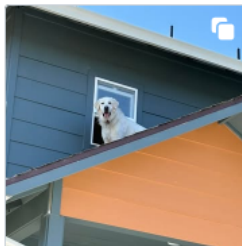
4.0K views    175 likes  
11 comments    44 shares



Our Annual Awards Dinner, an evening...

Sat Apr 11, 7:48pm

9.4K views    107 likes  
3 comments    8 shares



This sweet pup went on quite the adventure ...

Thu Apr 2, 6:24pm

676 views    32 likes  
1 comment    0 shares



Join us for Public Safety Sunday 2026!...

Sat Apr 11, 7:14pm

2.6K views    13 likes  
0 comments    8 shares

# Fire Marshal Report

April 2026 | Board of Directors

**Overview.** During April 2026, the Fire Marshal’s Office recorded 75 hours worked and 52 total activities across building projects, inspections, enforcement, meetings, and other support activities. The highest activity area was inspections, followed by building project work and meetings.

Metric	April 2026 Total
Hours worked	75
Total recorded activities	52
Building projects	13
Inspections	23
Enforcement	3
Meetings and public education	7
Other activities	6

## Activity Detail

### Building Projects

Activity	Count	Detail / Notes
Project Referrals	0	BLFD/SPFD: 0
Plan Reviews	9	BLFD/SPFD: 0
Building Code Interpretations	4	City of Arcata: 1; County of Humboldt: 3; Samoa: 0; Blue Lake: 0; Fortuna: 0

### Inspections

Activity	Count	Detail / Notes
Construction Inspections	11	
Special Events	5	Public Fireworks Display: 0; Dance permitting: 1; Special events permits: 4
State Mandated	3	New Business License: 2; CCL License (850): 1; R2: 0; Cal Poly: 0; School: 0
Cannabis Facility Inspection	0	State BCC inspector: 0; New business: 0; Licensing: 0
Special Inspection	4	Fire Sprinkler: 3; Flush and Hydro: 0; Fire Alarm: 1; Commercial Hood: 0

### Enforcement

Activity	Count	Detail / Notes
Hazard Abatement	0	Tall yard grass
Code Enforcement	3	City of Arcata: 3; Samoa: 0; Fire Hazards: 0; Weeds Residential: 0
Referral from Inspectors	0	Code compliance issues

### Meetings and Public Education

Activity	Count	Detail / Notes
Building Department Pre-Application	1	City of Arcata

Activity	Count	Detail / Notes
General Meeting	6	City of Arcata Building Dept.: 4; County Fire Chief's: 0; Admin Meeting: 2; Samoa Water evaluation: 0
Public Education	0	Fire Education Arcata Rotary: 0; Fire Extinguisher Training: 0; Fire Alarm Drill: 0

### Other

Activity	Count	Detail / Notes
Hydrant Flow	0	Residential: 0; Commercial: 0; Cal Poly: 0
Misc. Other Event	3	Knox Details: 1; Commercial: 0; Residential: 0; Backflow detail fire stations: 2
Training	3	Code training - Humboldt County Building & Planning Departments

### Board Summary

- Inspection-related work represented the largest portion of recorded activity, with 23 total inspection activities.
- Building project work totaled 13 activities, consisting of plan reviews and building code interpretations; no project referrals were recorded.
- Enforcement activity included 3 code enforcement items, all listed under City of Arcata.
- Meetings and public education totaled 7 recorded activities; public education activities were recorded as 0 for the month.
- Other activities totaled 6, including miscellaneous events and training.

**Source note.** This report is based only on the April 2026 spreadsheet provided. No additional activities or context were added beyond the data in the workbook.