

MINUTES

Regular Board Meeting

June 13, 2023

5:30 p.m.

Location: 631 9th Street, Arcata

Arcata Fire Station Classroom

Board of Directors

Blaine Maynor (Division 1) - President, Eric Loudenslager (Division 4) - Vice President, Jason Akana (Division 5) - Director, Nicole Johnson (Division 2) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Blaine Maynor at 5:30 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Maynor.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Blaine Maynor, Vice President Eric Loudenslager, Director Jason Akana and Director Randy Mendosa. Director Nicole Johnson was absent.

Additional District administrative staff included Fire Chief Justin McDonald, Assistant Chief Chris Emmons, and Board Secretary Becky Schuette.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Akana; Second: Loudenslager

Roll Call: Ayes; Akana, Loudenslager, Mendosa and Maynor. **Absent;** Johnson
Motion Carries

PUBLIC COMMENT

Senior Management Group – Nothing to report.

Local 4981 – President Marcus Lillard requested everyone vote for Captain Tony Freeman who had been nominated as the “Best of Humboldt” firefighter through the North Coast Journal

Arcata Volunteer Firefighters Association (AVFA) – President Roy Willis reviewed their submitted report.

There were no further public comments.

CONSENT CALENDAR

1. Corrected Minutes from April 11, 2023, Regular Meeting
2. Minutes from May 9, 2023, Regular Meeting
3. May 2023 Financial Report
4. Adopt Resolution 23-287 and Exhibit A, Accepting the Fiscal Year 2023-24 Appropriations Limit for the Arcata Fire District
5. Adopt Resolution 23-288 Setting the Per Unit at \$22 for the 2006 Benefit Assessment for Fiscal Year 2023-24

Director Loudenslager requested Item 4 be pulled from the consent calendar.

It was moved to approve the consent calendar minus item 4.

Motion: Mendosa; Second: Akana

Roll Call: Ayes; Akana, Loudenslager, Mendosa and Maynor. **Absent;** Johnson
Motion Carries

As to consent Item 4, following a few clarifying questions and answers, a motion was made.

It was moved to adopt resolution 23-287 with the Gann limit information.

Motion: Loudenslager; Second: Akana

Roll Call: Ayes; Akana, Loudenslager, Mendosa and Maynor. **Absent;** Johnson
Motion Carries

DISTRICT BUSINESS

1. Consider Adoption of the Preliminary Budget for Fiscal Year 2023-24: The Chief summarized his staff report and made his recommendations.

There were a few clarification questions for the Chief, from the Board.

There were no public comments.

It was moved to:

1. Approve the Preliminary Budget for Fiscal Year 2023-24 as presented,
2. Set the Public Hearing for final adoption of the budget at the September 12, 2023, Board Meeting, and
3. Authorize the Board Clerk/Secretary to publish a notice pursuant to HSC § 13893.

Motion: Mendosa; Second: Loudenslager

Roll Call: Ayes; Akana, Loudenslager, Mendosa and Maynor. **Absent;** Johnson
Motion Carries

2. Consider Reactivation of the Fire Prevention Specialist Position and Adopt Resolution 23-289 with Exhibit A, Approving the Required New Master Salary Schedule: Chief McDonald reviewed his staff report.

The Chief answered numerous questions from the Directors.

There were no public comments.

It was moved to:

1. Approve the Fire Prevention Specialist Position Description, Attachment 1; and
2. Adopt Resolution 23-289 with Exhibit A, the New Master Salary Schedule

Motion: Akana; Second: Loudenslager

Roll Call: Ayes; Akana, Loudenslager, and Maynor. **Nays;** Mendosa. **Absent;** Johnson
Motion Carries

3. Consider Adoption of Resolution 23-290 Recognizing the Fire Prevention Specialist Position as Part of the Senior Management Group and Approve the Side Letter: Chief McDonald reviewed his staff report.

There were several questions and comments from the Directors.

Captain Lillard, representing the Local 4981, also commented that the position in question does not appropriately fit into their contract.

With no further public comments, a motion was made.

It was moved to:

1. Adopt Resolution 23-290, Recognizing the Fire Prevention Specialist Position as Part of the Senior Management Group; and
2. Approve the Side Letter Between the Arcata Fire Protection District & Arcata Fire Senior Management Group, Attachment 2

Motion: Loudenslager; Second: Akana

Roll Call: Ayes; Akana, Loudenslager, and Maynor. **Nays;** Mendosa. **Absent;** Johnson
Motion Carries

4. Consider Adoption of Resolution 23-291 with Exhibit A, Approving Disposal of Surplus Equipment and Supplies and Authorize the Purchase of a Replacement Vehicle: Assistant Chief Emmons reviewed the staff report and provided his recommendation.

There were no comments from the Board and no public comment.

It was moved to:

1. Adopt Resolution 23-291 approving the disposal of surplus equipment and supplies listed in Exhibit A, the 2008 Ford F-350; and
2. Authorize staff to purchase a used vehicle and outfit it as a Chief Officer vehicle, not to exceed \$40,000.

Motion: Mendosa; Second: Akana

Roll Call: Ayes; Akana, Loudenslager, Mendosa and Maynor. **Absent;** Johnson
Motion Carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – President Maynor reviewed the single item.
2. Committee Reports:

- a. Arcata Station Committee (*Mendoza, Maynor*) – Director Mendoza prompted a discussion of the usefulness of the committee now that there is a working group involving the three agencies. It was agreed to disband the committee at this time.
- b. Live Video Broadcast (*Mendoza*) – There was a discussion about the FB live “test run” occurring during the current meeting. Additional comments included costs of Zoom use and public accessibility of the meetings.
- c. Budget Development Ad-hoc Committee (*Johnson, Loudenslager*) – Nothing to report. The Chief advised the District is waiting for the next round of fund account numbers from the County.

3. Fire Chief’s Monthly Report – The Chief reviewed his monthly report aloud. He added that he had received word this week that HCFCA received \$530,000 in Measure Z funds which will go toward dispatch and planning fees, specifically the annexation and consolidation of Jacoby Creek and Fickle Hill. This was followed by a lengthy discussion about the AFD/COA/CPH Working Group.

4. Director Matters – There were none.

CLOSED SESSION

1. Conference with Labor Negotiators (Gov. Code Section 54957.6)
Agency designated representatives: *Board President Blaine Maynor and Director Eric Loudenslager*
Unrepresented Employee: *Fire Chief*

President Maynor adjourned to closed session at 7:00 pm.

The meeting reconvened at 7:59 pm.

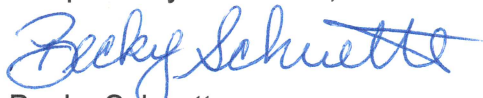
Report out of closed session by President Maynor; Nothing to report out.

ADJOURNMENT

Following a motion by Director Mendoza and a second by Director Loudenslager President Maynor adjourned the meeting at

The next Regular Meeting is scheduled for **July 11, 2023, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board