

BOARD OF DIRECTORS

*Blaine Maynor (Division 1)- Director, Randy Mendosa (Division 3) – Vice-President,
Nicole Johnson (Division 2) – President, Eric Loudenslager (Division 4) – Director,
Jason Akana (Division 5) – Director*

***Special Board Meeting
June 1, 2026
2:00 p.m.***

*Location: 2149 Central Avenue, McKinleyville
District's Headquarters' Building*

AGENDA

1) CALL TO ORDER

2) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

3) Designation of Applicant's Agent Resolution (OES-FPD-130) – CDA 2026-05 Application

4) ADJOURNMENT

Next Regular Board Meeting is scheduled for June 11, 2026 at 5:30 pm. Arcata Station Classroom

Prepared by: *Anali Gonzalez, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*

Date: June 1, 2026
To: Board of Directors, Arcata Fire District
From: Anali Gonzalez, Business Manager
Subject: Designation of Applicant's Agent Resolution (OES-FPD-130) – CDAA 2026-05 Application

RECOMMENDATION

Adopt the Designation of Applicant's Agent Resolution (OES-FPD-130) authorizing designated District representatives to execute and submit documents required for participation in the California Disaster Assistance Act (CDAA) Program related to the 2026 Arcata Fire (CDAA 2026-05).

BACKGROUND

On April 17, 2026, the Governor issued a Proclamation making California Disaster Assistance Act (CDAA) funding available for eligible costs associated with the 2026 Arcata Fire. Eligible applicants include special districts, and application materials must be submitted to the California Governor's Office of Emergency Services (Cal OES) no later than June 5, 2026.

As part of the application requirements, applicants must submit a Designation of Applicant's Agent Resolution (OES-FPD-130) approved by the governing board. The resolution authorizes designated representatives to act on behalf of the District in matters related to state disaster assistance and grant administration.

DISCUSSION

Approval of the resolution is required to complete the District's CDAA application package. The resolution designates authorized agents to execute documents and communicate with Cal OES regarding disaster assistance funding. Adoption of the resolution does not obligate the District to incur additional expenditures beyond those otherwise authorized by the Board.

FISCAL IMPACT

No direct fiscal impact is associated with adoption of the resolution. Approval is necessary to maintain eligibility for potential reimbursement of qualifying costs under the CDAA program. Eligible costs may be reimbursed at a 75 percent state share and 25 percent local share.

Conclusion

Staff recommends adoption of the Designation of Applicant's Agent Resolution (OES-FPD-130) to satisfy Cal OES application requirements and preserve the District's eligibility for CDAA reimbursement related to the 2026 Arcata Fire.

ATTACHMENTS

1. Fact Sheet 2026 Arcata Fire (CDAA-2026-05)
2. Designation of Applicants Agent Resolution Non-State Agencies



Fact Sheet

Governor's Proclamation



2026 Arcata Fire (CDAА-2026-05) - California Disaster Assistance Act Funding

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

On April 17, 2026, a Governor's Proclamation was issued to secure funding to help the City of Arcata respond to and recover from the 2026 Arcata Fire. This factsheet contains information regarding the available assistance and California Disaster Assistance Act (CDAА) application information.

Important Disaster Information

Disaster Name: 2026 Arcata Fire

Disaster Number: CDAА 2026-05

Incident Period: January 2, 2026, through January 3, 2026.

Local Emergency Proclamation Date:
City of Arcata - January 3, 2026

The 2026 Arcata Fire (CDAА 2026-05) makes available CDAА funding for eligible costs in the City of Arcata.



Robert Schaulis/The Times-Standard

Applicants Eligible for Assistance

The following local government entities are eligible for disaster assistance under CDAА:

- Cities
- Counties
- Special Districts
- School Districts
- Community College Districts
- Certain Private Non-Profit Organizations

Eligible Private Non-Profit Reimbursement

An eligible private non-profit (PNP) applicant may receive state financial assistance as reimbursement for the performance of essential community services, provided such expenditures meet all the eligibility requirements. PNP activities resulting from self-deployment will not be eligible for reimbursement.

Available Assistance - Public Assistance Program

State cost shares 75 percent and local 25 percent of eligible costs. The types of work eligible are illustrated below.

EMERGENCY WORK

- Debris Removal (**Category A**)
- Emergency Response and Protective Measures (**Category B**)

Note: Force Account Labor
Emergency Work - Only overtime is eligible.

PERMANENT WORK

- Roads and Bridges (**Category C**)
- Water Control Facilities (**Category D**)
- Buildings and Equipment (**Category E**)
- Utilities (**Category F**)
- Parks, Recreational Facilities, Other Items (**Category G**)

Note: Force Account Labor
Permanent Work - Regular and overtime is eligible.

Important Application Information

All forms are available by visiting our website:

[Recovery Forms](#)

<https://www.caloes.ca.gov/PADocs>

CDAА application packets must contain the following:

- ✓ Project Application California Disaster Assistance Act Program (**OES-PA-126**)
- ✓ List of Projects (**OES-PA-95**)
- ✓ Designation of Applicant's Agent Resolution (**OES-FPD-130**)

CDAА application packets must be received by email at DisasterRecovery@CalOES.ca.gov or at the address below no later than:

Friday, June 5, 2026

Kelsie McKinnis
State Deputy Public Assistance Officer
California Governor's Office of Emergency Services Public Assistance Division
3650 Schriever Avenue
Mather, CA 95655
Attn: CDAА-2026-05

3650 Schriever Avenue
Mather, CA 95655

Recovery Section - PUBLIC ASSISTANCE DIVISION
(916) 845-8200 TELEPHONE - DisasterRecovery@CalOES.ca.gov
www.CalOES.ca.gov





Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
 (Governing Body) (Name of Applicant)

THAT _____, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20__

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the _____
 (Governing Body)

of the _____ on the _____ day of _____, 20__.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."