

District Board Members

Blaine Maynor
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - President
Division 4
Jason Akana - Vice President
Division 5



District Staff

Justin McDonald
Fire Chief
Katie Hill
Deputy Clerk

Regular Board Meeting

May 14, 2024

5:30 PM

Location: 631 9th Street, Arcata
Arcata Station Classroom

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

CLOSED SESSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

1. Conference with Real Property Negotiators (Gov. Code section 54956.8.)

Property: 631 9th Street, Arcata CA 95521

Agency negotiator: District Counsel, Ryan Plotz

Negotiating parties: Arcata Volunteer Firefighters Association

Under negotiation: Lease agreement for 631 9th Street, Arcata Station

CONSENT CALENDAR

Pg. 4

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from April 12, 2024, Regular Meeting Pg. 5
2. April 2024 Financial Report Pg. 9
3. Adopt Resolution 24-304 Declaring Intention to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Obligations Pg. 27
 - a. Attachment 1 - Resolution 24-304 Pg. 28
4. Adopt Resolution 24-305, Recognizing that Resolution No. 11-131 Supersedes Resolution No. 06-110 Pg. 30
 - a. Attachment 1 - Resolution 24-305 Pg. 31
 - b. Copy of Resolution 06-110 Pg. 32
 - c. Copy of Resolution 11-131 Pg. 33
5. Approve Resolution No. 24-306 with Exhibit A, Adopting a New Master Salary Schedule Pg. 36
 - a. Attachment 1 - Resolution 24-306 with Exhibit A Pg. 38

DISTRICT BUSINESS

Pg. 40

1. **PUBLIC HEARING** - Adoption of Ordinance 24-22, Reinstatement of Board Member Compensation and Updates to the Board Policy Manual Pg. 41
 - a. Attachment 1 - Ordinance 24-22 Pg. 42
 - b. Attachment 2 - Board Policy Manual Updates to Sections 3.2 and 3.3 Pg. 47
2. Fire Station Ad-Hoc Committee Report Pg. 49
 - a. Attachment 1 - Notice of Rent Increase Pg. 51
 - b. Attachment 2 - Overview 5-minute Response Map (Arcata Station) Pg. 52
 - c. Attachment 3 - Overview 5-minute Response Map (Bayside Property) Pg. 53
 - d. Attachment 4 - Overview of Greenview area Pg. 54
3. Establish an Ad-hoc Committee to Carry Out the Goal Setting Process as Part of the Annual Performance Evaluation of the Incoming Fire Chief Pg. 55
4. Approve the Relocation of Business Banking Accounts to US Bank, Authorize Account Signers via Resolution 24-307, and Authorize the Closure of the Coast Central Accounts Pg. 56
 - a. Attachment 1 - Bank Statement Examples Pg. 57
 - b. Attachment 2 - Resolution 24-307 Pg. 60
5. Consider and Vote for Humboldt Local Agency Formation Commission (LAFCo) Regular Member Pg. 61
 - a. Attachment 1 - Notice of Official Ballot Pg. 63
 - b. Attachment 2 - Regular Member Ballot Pg. 65
 - c. Attachment 3 - Candidate Statement - Heidi Benzonelli Pg. 66

6. Consider Agreement for Consulting Services for the Development of Long-Term Finance Planning with CalMuni Advisors and Authorize the Fire Chief to Sign the Agreement Pg. 67
 - a. Attachment 1 - Agreement for Consulting Services Pg. 69

CORRESPONDENCE & COMMUNICATIONS Pg. 87

1. Public Correspondence
 - a. AVFA Monthly Report Pg. 88
 - b. Proposed LAFCo Budget for Fiscal Year 2024-25 Pg. 89
 - c. Children’s Center Thank you Pictures for Captain Nate Padula and Engineer Tyler Sung Pg. 92
 - d. Thank you to Engineer Jesus Barron Pg. 102
2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*)
 - b. AVFA, L4981, AFD Relations Ad-Hoc Committee (*Maynor*)
 - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*)
3. Fire Chief’s Monthly Report Pg. 103
4. Director Matters

ADJOURNMENT

Next Regular Board Meeting is scheduled for June 11, 2024, **Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Prepared by: *Katie Hill, Deputy Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000. The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*