

### District Board Members

Blane Maynor  
Division 1  
Nicole Johnson - President  
Division 2  
Randy Mendosa - Vice President  
Division 3  
Elena David  
Division 4  
David Rosen  
Division 5



### District Staff

Justin McDonald  
Fire Chief  
Becky Schuette  
Clerk of the Board

# Regular Board Meeting September 14, 2021 5:30 PM Location: *Remote Via Zoom*

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To meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>  
Meeting ID: 551 748 203

## AGENDA

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### CALL TO ORDER

PLEDGE OF ALLEGIANCE - Suspended for virtual meetings

### ATTENDANCE & DETERMINATION OF QUORUM

### APPROVAL OF AGENDA

### PUBLIC COMMENT/ASSOCIATION REPORTS

*Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

- Senior Management Group
- Local 4981
- Arcata Volunteer Firefighters Association

## CONSENT CALENDAR

*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

1. Minutes from August 10, 2021, Regular Meeting
2. Minutes from August 13, 2021, Special Meeting
3. August 2021 Financial Report
4. Adopt Resolution 21-243, Identifying the Terms and Conditions for the Fire District Response Away from their Official Duty Station and Assigned to an Emergency Incident
5. Authorize Removal of Four Outstanding Invoices from the District Accounts Receivable Records

## CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence
2. Committee Reports
  - a. Arcata Station Rent Committee
  - b. Fire Chief's Evaluation Committee
3. Fire Chief's Monthly Report
4. Director Matters

## DISTRICT BUSINESS

1. **PUBLIC HEARING - Adoption of Fiscal Year 2021-22 Budget**
  - a. Attachment 1 - Draft Fiscal Year 2021- Budget
  - b. Attachment 2 - Resolution 21-244 with Exhibit A

*\* Notice is hereby given that the Arcata Fire Protection District will convene a public hearing to consider the adoption of FY 2021/22 budget*
2. Consider Approval of Resolution 21-245 with Exhibit A Adopting a Debt Management Policy
  - a. Attachment 1 - Resolution 21-245 with Exhibit A
3. Consider Approval of Resolution 21-246 Refinancing a Portion of the District's Outstanding CalPERS Unfunded Liability and Authorizing the Form of Financing Documents in Connection Therewith
  - a. Attachment 1 - Summary of Proposals Received
  - b. Attachment 2 - Resolution 21-246
  - c. Attachment 3 - Financing Agreement
  - d. Attachment 4 - Payment Instructions
  - e. Attachment 5 - PowerPoint Presentation

## CLOSED SESSIONS

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

1. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Employee Organization: *Local 4981*  
Agency designated representative: *District Counsel Jack Hughes*
2. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Employee Organization: *Senior Management Group*  
Agency designated representative: *District Counsel Jack Hughes*

3. Conference with Real Property Negotiators (Gov. Code Section 54956.8)  
Property: 631 9<sup>th</sup> Street, Arcata, California  
Agency Negotiators: Director Nicole Johnson and Director Randy Mendosa

## ADJOURNMENT

Next Regular Board Meeting is scheduled for October 12, 2021, at 5:30 pm **IN PERSON**,  
**ARCATA FIRE STATION**, 631 9<sup>TH</sup> Street, Arcata.

Prepared by: *Becky Schuette, Clerk of the Board*

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*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.*

*The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: [www.arcatafire.org](http://www.arcatafire.org)*