

Resolution Number: 25-333

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
ADOPTING THE FISCAL YEAR 2025/26 BUDGET

WHEREAS, the Board of Directors has reviewed and considered the Budget for Fiscal Year 2025/26, Exhibit A, hereinafter referred to as the "Budget"; and

WHEREAS, the Budget provides a comprehensive plan of financial operations for the District including an estimate of revenues and the anticipated requirements for expenditures, appropriations, and reserves for the forthcoming fiscal year; and

WHEREAS, the Budget establishes the basis for incurring liability and making expenditures on behalf of the District; and

WHEREAS, section 13895 of the Health and Safety Code provides that on or before October 1 of each year, the Board must adopt a final budget which conforms to the accounting and budgeting procedures for special districts, and

WHEREAS, the Preliminary Fiscal Year 2025/26 Budget was adopted at the June 10, 2025, Regular Board Meeting by a roll call vote, and the date of the public hearing set for the September Regular Board Meeting; and

WHEREAS, the September 9, 2025, Regular Board Meeting agenda in which the proposed budget for Fiscal Year 2025/26 was noticed pursuant to the notice provisions of the Ralph M. Brown Act, as codified in section 54950 et seq. of the California Government Code; and

WHEREAS, the September 9, 2025, Regular Board Meeting, the public was offered an opportunity to comment on the proposed budget for Fiscal Year 2025/26, prior to the Board taking action on the matter.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby approves and adopts the Fiscal Year 2025/26 Budget.

BE IT FURTHER RESOLVED THAT the Fire Chief or designee shall transmit a certified copy of this resolution with Exhibit A, the adopted budget for Fiscal Year 2025/26 to the Office of the Humboldt County Auditor Controller as required pursuant to section 13895 of the Health and Safety Code.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes: Akana, Maynor, Mendosa, Loudenslager

Nays: 0

Abstain: 0

Absent: Johnson

DATED: September 9, 2025

Signed: Jason K. Akana
Jason Akana, Board President

Attest: Paula Sheppard
Paula Sheppard, Board Clerk/Secretary

Arcata Fire Protection District
BUDGET FOR FISCAL YEAR 2025/26

SALARIES & EMPLOYEE BENEFITS

5010 · SALARIES AND WAGES	\$2,809,000
5020 · RETIREMENT	\$ 946,000
5030 · GROUP INSURANCE	\$1,114,700
5035 · WORKER'S COMPENSATION	\$ 137,000

TOTAL SALARIES & EMPLOYEE BENEFITS **\$5,007,000**

SERVICE & SUPPLIES

5050 · CLOTHING & PERSONAL SUPPLIES	\$ 56,400
5060 · COMMUNICATIONS	\$ 33,000
5080 · FOOD	\$ 2,000
5090 · HOUSEHOLD EXPENSE	\$ 18,000
5100 · LIABILITY INSURANCE	\$ 72,000
5120 · MAINTENANCE-EQUIPMENT	\$122,600
5121 · MAINTENANCE-ELECTRONICS	\$ 7,500
5130 · MAINTENANCE-STRUCTURE	\$ 44,000
5140 · MEDICAL SUPPLIES	\$ 6,500
5150 · MEMBERSHIPS	\$ 3,000
5160 · MISCELLANEOUS EXPENSE	\$ 2,500
5170 · OFFICE EXPENSE	\$ 70,900
5180 · PROFESSIONAL & SPECIAL SERVICES	\$250,200
5190 · PUBLICATIONS & LEGAL NOTICES	\$ 1,000
5200 · RENTS & LEASES-EQUIPMENT	\$ 8,000
5230 · SPECIAL DISTRICT EXPENSE	\$175,700
5250 · TRANSPORTATION & TRAVEL	\$102,000
5260 · UTILITIES	\$ 42,300
5370 · MINOR EQUIPMENT PURCHASE	\$ 29,700

TOTAL SERVICE & SUPPLIES **\$1,047,000**

OTHER EXPENDITURES

CAPITAL EXPENSE	\$ 85,000
DEBT SERVICE	\$779,000
RESERVE FUND TRANSFERS - OUT	\$674,000

TOTAL OTHER EXPENDITURES **\$1,538,000**

TOTAL EXPENDITURES	\$7,592,000
TOTAL REVENUE	\$7,517,000
BUDGET CONTINGENCY (Funded/ <u>Underfunded</u>)	\$ (75,000)